



# ANNUAL REPORT 2013



# ANNUAL REPORT 2013

Kosovo Judicial Institute

Pristina, 2014

# Table of content:

BRIEF SUMMARY .....	6
ABOUT KJI .....	8
MANAGING BODIES OF KJI .....	8
3.1 MANAGING BOARD .....	8
3.2 THE PROGRAM COUNCIL .....	9
3.3 INTERNAL ORGANIZATIONAL STRUCTURE OF KJI .....	9
PURPOSES AND MAIN OBJECTIVES OF KJI DURING 2013 .....	10
CHALLENGES THAT KJI FACED DURING 2013 .....	10
KJI PROGRAMS .....	11
CONTINUOUS TRAINING PROGRAM (CTP) .....	13
7.1 TRAINING ACTIVITIES OF CTP .....	14
7.2 PARTICIPATION IN CONTINUOUS TRAININGS .....	15
7.3 7.3 NUMBER OF TRAININGS AND PARTICIPANTS ON MONTHLY BASIS .....	15
7.4 CONTINUOUS TRAININGS ACCORDING TO DURATION .....	16
7.5 CONTINUOUS TRAININGS ACCORDING TO AREAS AND TOPICS .....	17
7.5.1. TRAININGS IN THE CRIMINAL AREA .....	17
7.5.1.1 Criminal material area .....	18
7.5.1.2 Criminal procedure area .....	19
7.5.1.3 Juvenile Justice .....	20
7.5.1.4 Enforcement of criminal sanctions .....	20
7.5.2. TRAINING IN CIVIL AREA (MATERIAL AND PROCEDURAL) .....	20
7.5.2.1. Obligational relationship area .....	21
7.5.2.2 Commercial Law .....	21
7.5.3. CONSTITUTIONAL LAW .....	21
7.5.4 ADMINISTRATIVE LAW .....	21
7.5.5. TRAININGS IN THE MINOR OFFENCES AREA .....	22
7.5.6. CODE OF ETHICS AND PROFESSIONAL CONDUCT FOR JUDGES AND PROSECUTORS .....	22
7.5.7. EUROPEAN CONVENTION FOR PROTECTION OF HUMAN RIGHTS AND FUNDAMENTAL FREEDOMS .....	22
7.5.8. THE EUROPEAN UNION LEGISLATION (ACQUIS COMMUNAUTAIRE) .....	22
7.5.9. SPECIALIZED CTP TRAININGS .....	23
7.5.9.1 Competence of Courts and Prosecutions .....	23
7.5.9.2 Court management .....	23
7.5.9.3 Development of trial advocacy skills .....	23
7.5.9.4 Drafting and reasoning of court decisions .....	23
7.5.9.5 Plea bargaining agreement .....	23
7.5.9.6 Strengthening international legal cooperation in criminal matters .....	23
7.5.9.7 Confiscation of proceeds of crime and money laundry .....	24
7.5.9.8 Law of Environment Protection .....	24
7.5.9.9 Law on preventing and combating cyber crime .....	24
7.5.9.10 Human rights and gender equality - .....	
International instruments, domestic violence – property and inheritance issues .....	24
7.5.9.11 Legislation and bylaws on protection against domestic violence .....	25
8. TRAINING PROGRAM FOR PROMOTION (TPP) .....	25
8.1. TPP ACCOMPLISHED ACTIVITIES .....	25
8.2 PARTICIPATION AT TPP .....	27
8.3. PARTICIPATION AND NUMBER OF TPP TRAININGS PER MONTH .....	27
9. INITIAL TRAINING PROGRAM (ITP) .....	28
9.1 REVIEW OF THE PREPARATORY EXAM .....	28
9.2 ACTIVITIES OF THE PROGRAM COUNCIL FOR DEVELOPING ITP .....	29

9.3 PUBLIC ANNOUNCEMENT FOR PREPARATORY EXAM .....	29
9.4 PREPARATORY EXAM – WRITING PART .....	30
9.5 PUBLIC ANNOUNCEMENT OF THE WRITING EXAM RESULTS .....	31
9.6 PREPARATORY EXAM – ORAL PART .....	31
9.7 ANNOUNCEMENT OF FINAL RESULTS OF THE PREPARATORY EXAM .....	31
9.8 PREPARATION FOR STARTING THE INITIAL TRAINING PROGRAM .....	31
9.9 COMMENCEMENT OF TRAINING FOR THE 5TH GENERATION OF ITP CANDIDATES .....	33
10. THE RESEARCH AND PUBLICATIONS PROGRAM .....	35
10.1 GENERAL OBJECTIVES OF RPP .....	35
10.2 RESEARCH .....	35
10.3 KJI PUBLICATIONS .....	36
10.4 ACCESS TO THE LEGAL SOURCES THROUGH KJI LIBRARY .....	37
11. DISTANCE LEARNING (E-LEARNING) .....	38
12. TRAINING OF OTHER PROFESSIONALS IN JUDICIAL AREA .....	38
13. WORKSHOPS .....	40
13.1 IDENTIFICATION OF THE CRIMINAL PROCEDURAL CODE NOVELTIES .....	40
13.2 DISCUSSION ABOUT THE APPLICATION OF CPCK NOVELTIES .....	40
13.3 COORDINATION OF THE TRAINING PARTICIPATION .....	41
13.4 IDENTIFICATION OF THE TRAINING NEEDS IN RELATION TO SERIOUS CRIMES .....	41
13.5 TRAINING PROGRAM FOR JUVENILE JUSTICE - 2014-2016 .....	42
14. KJI TRAINING OF TRAINERS .....	43
14.1 FACULTY HANDBOOK AND TRAINING METHODOLOGY .....	43
14.2 TRAINING OF TRAINERS FOR JUVENILE JUSTICE .....	43
14.3 TRAINING CAPACITY BUILDING ON EU LAW .....	44
14.4 TRAINING OF TRAINERS – COMBATING CORRUPTION .....	44
14.5 TRAINING OF TRAINERS ON HUMAN RIGHTS .....	44
14.6 PLANNING AND PRACTICAL TECHNIQUES OF THE EFFECTIVE TEACHING .....	45
14.7 FINANCIAL INVESTIGATION, INTER-AGENCY WORK AND INTERNATIONAL INVESTIGATIONS .....	45
14.8 MEDIATION IN CRIMINAL AND CIVIL CASES .....	45
14.9 IMPLEMENTATION OF TRAINING METHODOLOGY FOR THE FIRST HALF OF 2014 .....	45
16. COOPERATION WITH DONORS .....	46
17. KJI INTERNATIONAL COOPERATION .....	52
17.1 STUDY VISIT AT THE GERMAN JUDICIAL ACADEMY .....	52
17.2. STRATEGIC PRIORITIES OF REGIONAL COOPERATION AGAINST COMPUTER CRIME .....	53
17.3 MEETING OF THE HEAD OF TRAINING INSTITUTIONS REGARDING COMPUTER CRIMES .....	53
17.4 VISIT AT THE HIGHER JUDICIAL AND PROSECUTORIAL INSTITUTION OF TURKEY .....	54
17.5 REGIONAL COOPERATION ON COMPUTER CRIMES .....	54
17.6 COMBATING CORRUPTION AND ORGANIZED CRIME .....	55
17.7 STRENGTHENING OF THE COOPERATION IN THE FIELD OF REFUGEES LAW - ASYLUM .....	55
17.8 TRAINING PROGRAM FOR COURT PRESIDENTS AND CHIEF PROSECUTORS .....	56
17.9 VISIT OF THE DELEGATION OF JUDGES AND REPRESENTATIVES OF THE JUSTICE ACADEMY OF THE REPUBLIC OF TURKEY TO KJI 55 .....	57
17.10 SIXTH INTERNATIONAL CONFERENCE HELD FOR THE JUDICIAL TRAINING .....	57
17.11 VISIT TO THE FEDERAL JUDICIAL CENTER (WASHINGTON D.C) .....	57
18. INTERNSHIP PROGRAM FOR LAW FACULTY OF THE UNIVERSITY OF PRISHTINA .....	57
19. ADMINISTRATION AND FINANCE .....	58
19.1. ADMINISTRATION .....	58
19.2 HUMAN RECOURSES .....	59
19.3 INFORMATION TECHNOLOGY .....	60
19.4 PROCUREMENT .....	61
19.5 FINANCE .....	61
19.6 DONOR FINANCIAL SUPPORT .....	66
ANNEX I – 2013 CTP TRAINING ACTIVITIES .....	68
ANNEX II – TRAINING ACTIVITIES -TPP 2013 .....	74
ITP 2013/2014 .....	75
ANNEX IV – TRAINING ACTIVITIES FOR OTHER PROFESSIONALS OF THE JUSTICE SYSTEM - 2013 .....	76

---

## Brief Summary

*This report outlines activities of the Kosovo Judicial Institute (herein: KJI) accomplished during 2013. During this period, the KJI was focused in implementing its training program for increasing the judicial and prosecutorial system' capacities through various training programs while carrying out its legal mandate.*

*Comprehensive content of the training programs was targeting to support the needs for increase of professional, inter-disciplinary and personal skills of judges, prosecutors, the candidates for judges and prosecutors, as well as other professionals of the judicial and prosecution fields, as identified by KJI.*

*In 2013 it was challenging to meet the obligation of having programs that provide trainings to serve to the judicial and prosecutorial system reform, due to the fact that new laws were entering into force. In this light, a valuable achievement was reached by organizing a considerable number of activities with the purpose of reaching this mandate.*

*The continuous trainings for judges and prosecutors were provided in all areas of the law, to cover: the criminal law, civil law, justice for juveniles, the administrative, constitutional, commercial and international legislation, the EU legislation, Fundamental Human Rights and Liberties etc. These activities include also various topics and modules of the general and specialized nature . The training methodology applied for carrying most of the activities was based on the "learn by doing" concept.*

*Aiming to support newly appointed judges and prosecutors, the relevant program provided trainings about the new organizational structure of courts and prosecutions, to include trainings of inter-disciplinary character.*

*In response to the needs and requests of the KJC and KPC, the KJI organized the Preparatory Exam for the fifth generation of candidates for judges and prosecutors and it commenced the training for professional preparation of these candidates.*

*During this reporting period, the KJI organized trainings for the court and prosecution's support staff, while it has intensively worked in the field of publications, producing this way a series of modules in all training programs, as well as newsletters and brochures. Preparatory activities were also developed in the aspect of providing opportunities for access to legal resources and research, for the increase of*

---

<sup>1</sup> For details see the section referring to this program in the list of topics and modules in Annex 1 of this report.

*capacities of the KJI beneficiaries.*

*During 2013, different activities were organized within the international cooperation scope, and an active participation in conferences and meetings of regional as well as international level took place, focusing on training for judges, prosecutors and other professionals of the judicial field.*

*Besides the activities in the Program Department, manifold activities were reached also in the Administration and Finance Department. The challenges faced in 2013 resulting from the increased need for trainings were expressed not only on KJI's budget, but also in the need for more personnel. Nonetheless, with the donors support with internship programs and adequate delegation of tasks, as well as with staff trainings, the KJI function was reached.*

*Despite the challenges faced while implementing the described activities in this report, the perspectives for implementation of the KJI legal mandate and its vision will continue to have a high dedication in all structures of KJI.*

## I About KJI

**KJI** is an independent and main institution responsible for training of judges and prosecutors, organization of the preparatory exam and professional preparation of the candidates for future judges and prosecutors, as well as for training of other professionals of the judicial and prosecutorial system of Kosovo as identified by KJI (Law no. 02/L-25).

KJI aims to permanently develop into an institution that adjusts to the dynamics of developments in legislation and in the judicial and prosecutorial system, to increase regional cooperation, to develop training programs for its beneficiaries, and to develop the research resources for access to legal sources according to the highest standards of this area.

With manifold cooperation and partnership, the KJI has a crucial role for the judicial and prosecutorial system to function independently, be competent and enjoy the public trust.

KJI continues to promote the continuous training, the initial training as well as the training for promotion with high professional standards. While the legal structure and legal profession in Kosovo have many developments which are often challenging, the learning method applied by KJI continues to be very effective in increasing the capacities of its beneficiaries.

KJI has a very dedicated team of professionals, who believe that promotion of professional ability, skills and ethics are crucial components for every judge, prosecutor or candidate for future judge and prosecutor, as well as for other professionals of the judicial and prosecutorial system of Kosovo.

### ***Main mission of KJI is to:***

- Promote continuous professional development of judges and prosecutors, including the newly appointed ones;
- Organize the Preparatory Exam for qualification of the candidates for judges and prosecutors in the initial training program on the merit basis;
- Increase the quality of professional and inter-disciplinary competencies of the candidates for judges and prosecutors;
- Increase professional capacities of the courts and prosecution's staff;
- Develop training plans and professional research activities with the purpose of increasing the training quality in support to judiciary and prosecution based on international standards.

## Managing bodies of KJI

Law on establishment of KJI foresees the managing Board and the Director as the highest managing bodies.

### 3.1 Managing Board

The KJI Managing Board has thirteen members, nine of them are appointed by the parliament of the Republic of Kosovo upon proposal of respective institutions. Two of the Board members are minority representatives.

As per the law, the KJI Managing Board is responsible for the following, but not limited to:

- a. Approval of the KJI Statute;
- b. Approval of the KJI budgetary project and the training programs;
- c. Determine the KJI structure and functions according to this law;
- d. Methodology for development of practitioners or future practitioners of the judicial function;
- e. Providing advices related to funding and contracting with donors for KJI program support.

The KJI Managing Board during 2013 conducted five regular meetings in which it approved and took decision on the following:

- The Annual Report for 2012;
- The Initial Training Program for 2013/2014 for the fifth generation of the candidates for judges and prosecutors;
- Regulation on the Initial Training Program and the Preparatory Exam;
- Regulation of the Continuous Training Program.
- The KJI budgetary proposal for 2014;
- The Framework Training Program for 2014-2015;

## 3.2 The Program Council

*The Program Council is a special mechanism of KJI that is foreseen with the Statute, as a complementing body of the Managing Board. The KJI Program Council develops activities in cooperation with our country's judiciary and prosecution. The following are among main functions of the Program Council:*

- *participate in preparing and updating the training programs and the selection process of KJI trainers;*
- *advising the KJI managing bodies for different issues in the practical field of the rule of law;*
- *Support for establishment and maintaining contacts with domestic and international institutions about KJI activities.*

*During 2013, the Program Council held 6 meetings through which it performed its functions. Main activities were related to preparatory exam and the initial training, review of the Framework Training Program for 2014-2015, finalizing the Plan for Implementation of the Framework Training Program, as well as for series of activities for implementing the training programs.*

### 3.3 Internal organizational structure of KJI

The KJI mandate is developed through activities carried out by the KJI Director's Office, the Program Department and the Administration and Finance Department.

KJI Director is responsible for the following:

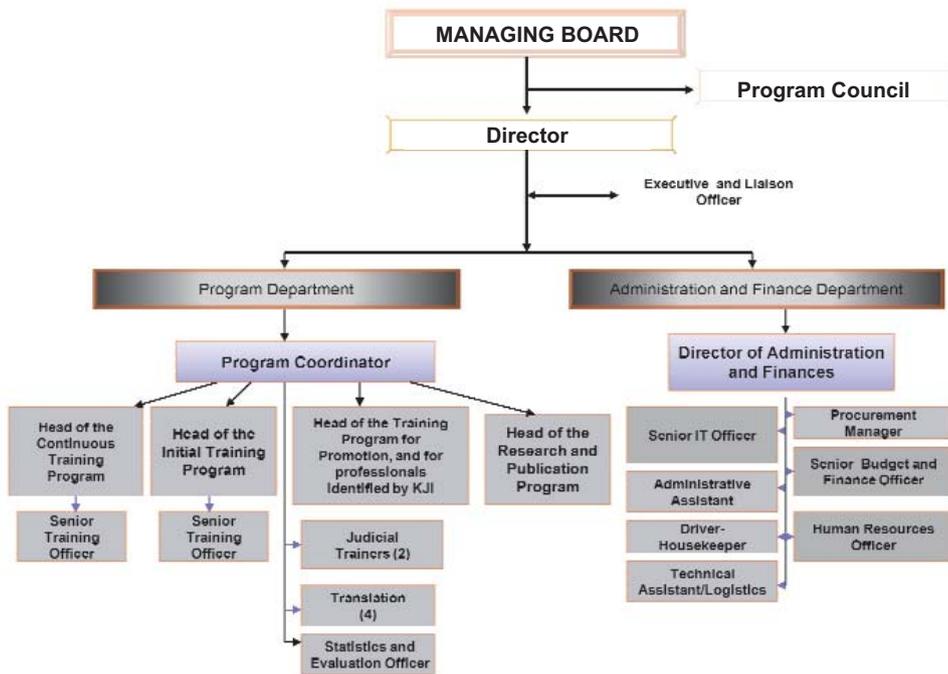
- a. administering and general management of KJI;
- b. ensure guidelines and professional advices for KJI function;
- c. issuing decisions and administrative instructions for all issues related to KJI functions;
- d. managing the personnel and organization of KJI;
- e. issue decisions and administrative instructions for all matters that relate to its functions;
- f. efficient and successful management of financial sources and donations allocated to KJI;
- g. implementation of non-discriminatory policies of personnel inside KJI, including unbiased gender and ethnical representation.

Program Department includes positions that are led by the Program Coordinator who is responsible for the following:

- development and implementation of methods for assessment of training needs and training methodology;
- preparing training policies and strategies;
- organizing trainings for judges and prosecutors, candidates for judges and prosecutors, as well as trainings for other professionals of the judicial field as identified by KJI;
- develop research, publications and provide access to legal sources in advancing judicial trainings.

Department of Administration and Finance is lead by the Administrative and Finance Director and it includes administrative, financial, procurement and personnel services that support meeting the KJI program objectives.

All the employees (24) of KJI are civil servants and are subject to the laws and regulations for civil servants.



*KJI organizational structure in 2013*

### **Purposes and main objectives of KJI during 2013**

Main purposes and objectives of KJI for 2013 were focused on:

- Professional, inter-disciplinary and personal development of judges and prosecutors;
- Organizing the preparatory exam and the initial training for potential candidates for judges and prosecutors;
- Implementing specialized trainings for newly appointed judges and prosecutors;
- Organizing trainings in support to the judicial and prosecutorial system reform;
- Various publications in the field of judiciary and prosecution;
- Advancing the methodology of drafting and implementing trainings programs;
- Participation in judicial training activities of international level;
- Support the programs for ensuring equal access to justice;
- Develop short term and midterm plans for an efficient, effective, impartial and independent judiciary;

### **Challenges that KJI faced during 2013**

*In accomplishing its objectives determined for 2014, the KJI faced the following challenges:*

- Drafting and implementing training program in support to reform of the judicial and prosecutorial system;
- Organizing specialized trainings for newly appointed judges and prosecutors, for those who change profiles or who are promoted;
- Coordination of judges and prosecutors participation in the continuous training;
- Organizing the preparatory exam for the fifth generation of candidates for judges and prosecutors, and commencing the Initial Training Program;
- Supporting the legal education reform and potential legal changes;
- Coordination of various programs with donors;
- Advancing the training methodology;
- Initiating the distance learning platform (e-learning);
- Functioning the research and Publication Program;
- Developing the advanced database and design of the news web page.

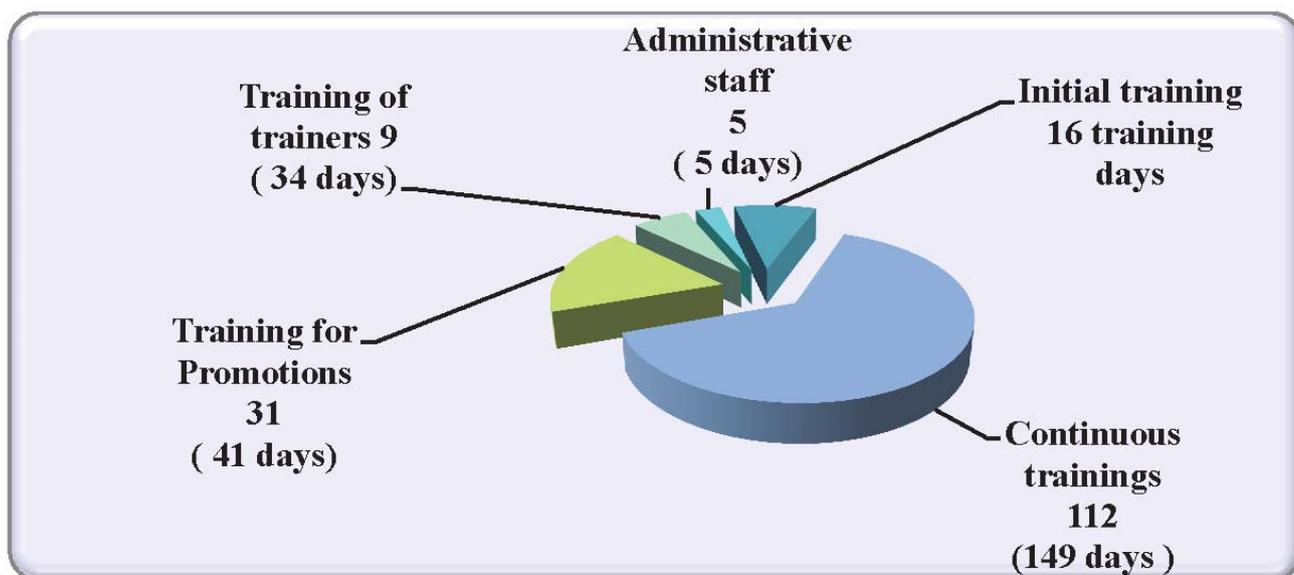
*The challenges were overcome thanks to maximum engagement and professional work done by management as well as KJI staff, an achievement reached with the support of many local and international partners.*

### KJI Programs

The KJI’s legal mandate and objectives of 2013 were accomplished through the main training programs and activities as below:

- Continuous Training Program;
- Training Program for Promotion;
- Initial Training Program and preparatory Exam;
- Training of other professionals of the judicial field;
- Research and Publications Program;
- Training of Trainers Program;
- Internship programs abroad.

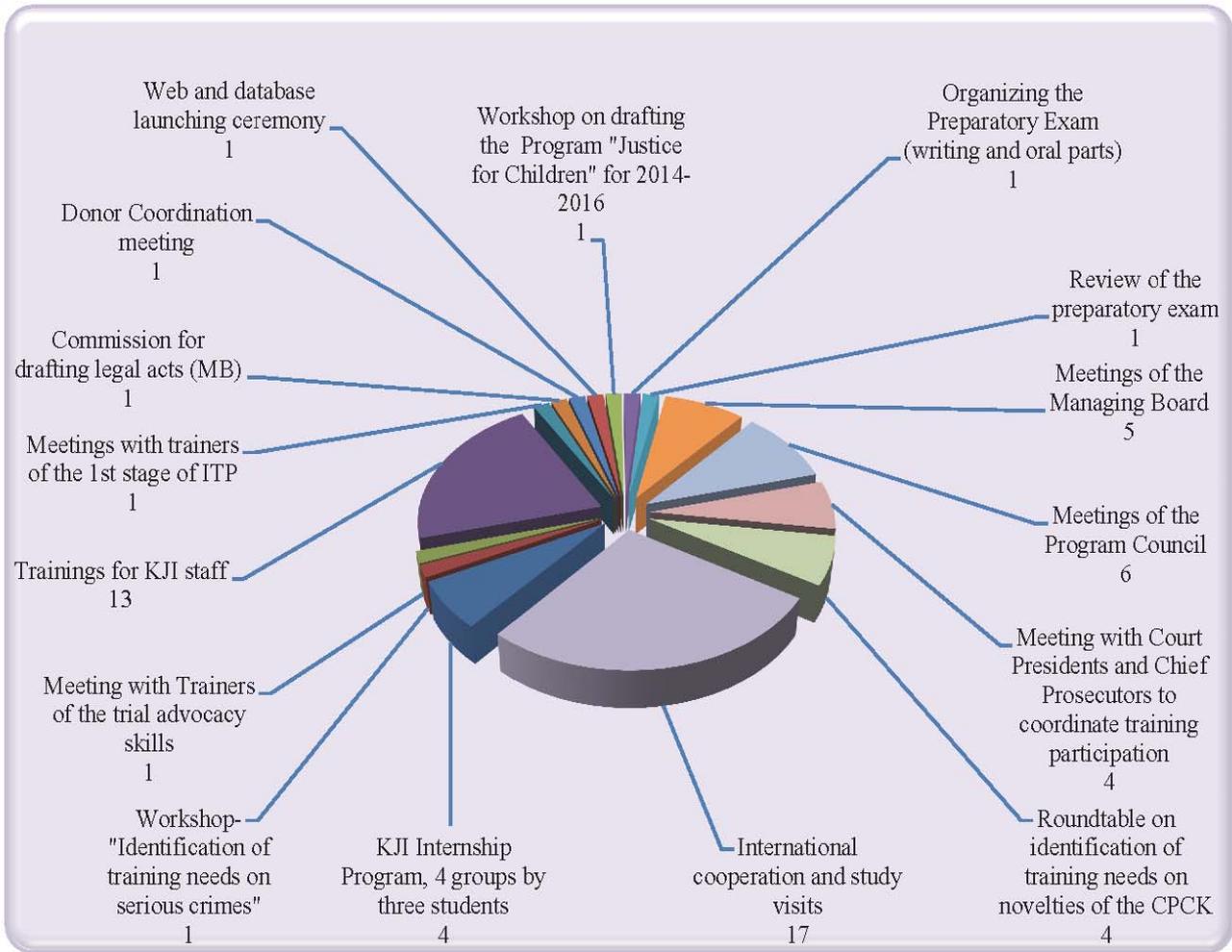
Based on this training structure we present the following chart of trainings conducted during 2013:



**Chart no.1.** Trainings accomplished in 2013 based on programs

With the purpose of developing and implementing the training programs during 2013, the KJI organized a series of other activities like: meeting with court presidents and chief prosecutors, meetings with trainers, roundtables with experts, study visits abroad, workshops and trainings for KJI staff, visits of international institutions to KJI, internship for students and many other activities of the legal competence and planned in the annual work plan.

The chart below presents a summary of KJI other activities accomplished during 2013:



**Chart no. 2.** *Other activities accomplished by KJI during 2013*

# CONTINUOUS TRAINING PROGRAM (CTP)

**T**he Continuous Training Program (CTP) is part of the KJI's program structure responsible for providing training for judicial practitioners. This program includes trainings and other activities dedicated to judges and prosecutors.

The CTP objectives for 2013 were as set below:

- Develop and exchange knowledge, methods and best professional practices;
- Advancing professional writing and legal reasoning;
- Increase of various interdisciplinary and personal skills;
- Increase of knowledge about the international and European legislation;
- Unification of practical case solutions;
- Increase of managing skills and promotion of good asset management;

- Application of information technology at practical professional work; and
- Exchange of information, professional research and international cooperation.

Continuous trainings were organized in form of seminars, discussion roundtables, workshops, trial simulation and conferences. Some of these activities are accomplished with the support of international partners who helped the KJI to support enhancement of the judges and prosecutor's skills.

The CTP in 2013 included theoretical and practical aspects of trainings for the areas like:

- Criminal Law (material and procedural);
- Execution of criminal sanctions;
- Civil Law (material and procedural);

- Constitutional Law;
- Administrative Law;
- Juvenile justice;
- Commercial Law;
- The European Union Legislation;
- European Convention for protection of Human Rights and Fundamental Freedoms,
- Gender equality and protection from domestic violence;
- Ethics and professional conduct;
- Minor offences area;

Trainings for developing special skills (decision writing and reasoning, case management, developing trial advocacy skills, court management etc).

## 7.1 Training activities of CTP

In 2013, the CTP included accomplishment of 112 training activities. Accomplished trainings per number according to areas of the law are:

- 52 training sessions from criminal field (material and procedural);
- 27 training sessions from the civil field (material and procedural);
- 01 training session from the administrative field;
- 01 training session from the constitutional law;
- 01 training session from justice for juveniles;
- 04 training sessions from the

minor offences field;

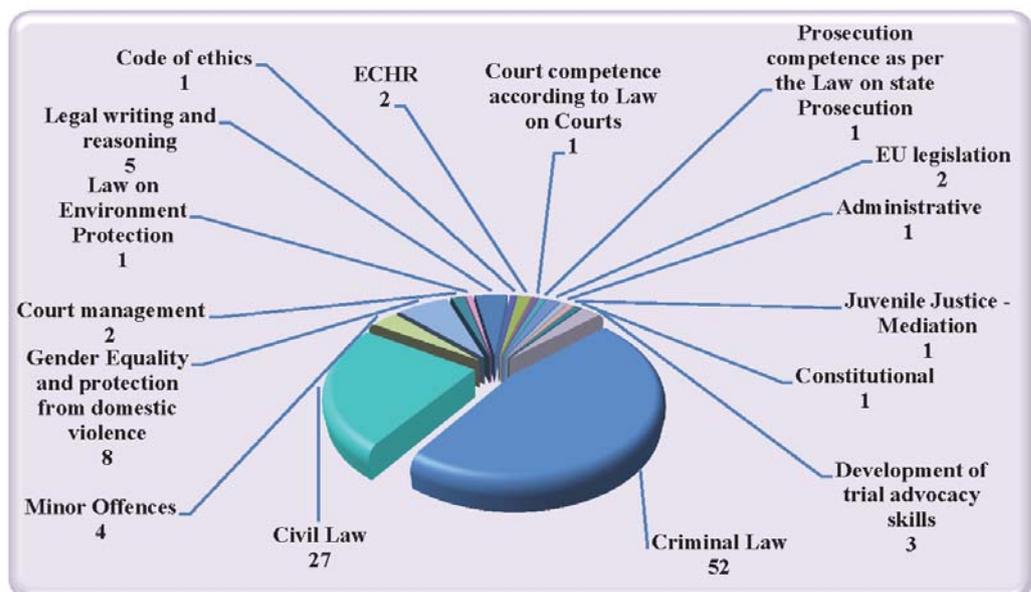
- 02 training sessions on the European Conventions for Protection of Human Rights and Fundamental Freedoms;
- 01 training session of Ethics and professional conduct;
- 02 training sessions from the European Union Legislation;
- 08 training sessions for gender equality and protection from domestic violence;
- 01 training session on the Court competence according to the Law on Courts;
- 01 training session on the Prosecution Competence

according to the Law on State Prosecutor;

- 01 training session on the Law on Environment Protection;
- 05 training sessions in the Legal writing and reasoning;
- 03 training sessions for Development of Trial advocacy Skills – NITA program;
- 02 training sessions on court management.

Duration of CTP trainings depend on the nature and content of its agenda. Relying on this format, trainings of this program during 2013 were one, two, three and four days of duration.

**Chart no.3. CTP**  
Trainings accomplished during 2013



## 7.2 Participation in continuous trainings

During 2013 the total number of participants in continuous trainings was 1651. 1136 of them were judges, 250 prosecutors, and 265 were other participants (professional associates, administrative staff of courts and prosecutions, lawyers, Kosovo Police Officers, probation service, social welfare center, customs, tax administration, general auditor, etc.). From these participants 1234 were male, and 417 female. From the ethnic representation perspective, 1625 were Albanians, 12 were minority representatives and 14 international (EULEX).

Below you may find the number of participants according to their profile, judges, prosecutors and other, to include also the gender and ethnic representation.

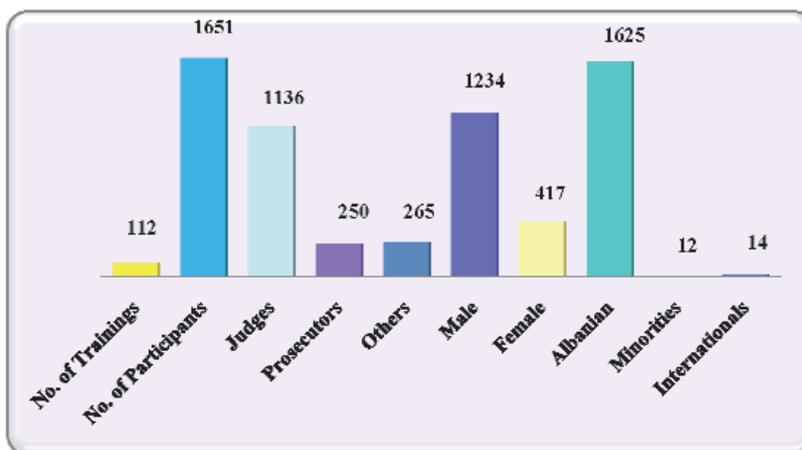


Chart no. 4. Participation in CTP trainings during 2013

## 7.3 Number of trainings and participants on monthly basis

The charts below in details present the number of activities and participants in CTP during each month in 2013.

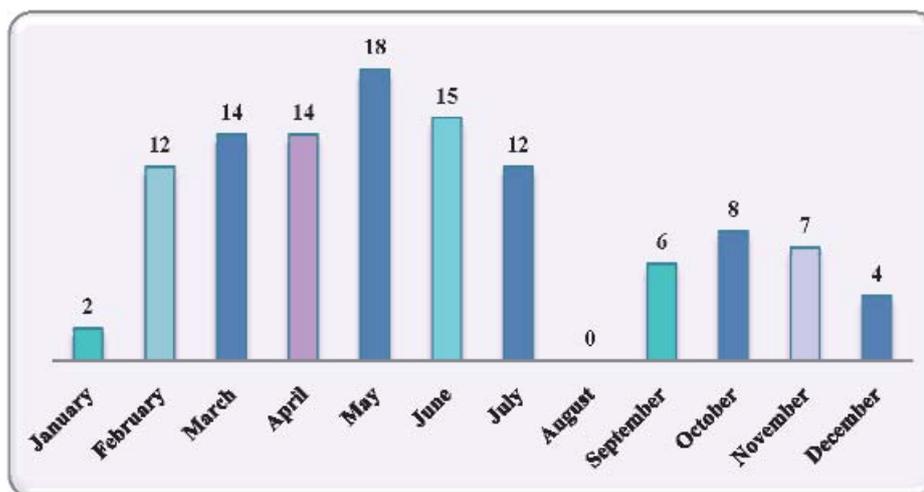


Chart no.5. Number of trainings on monthly basis

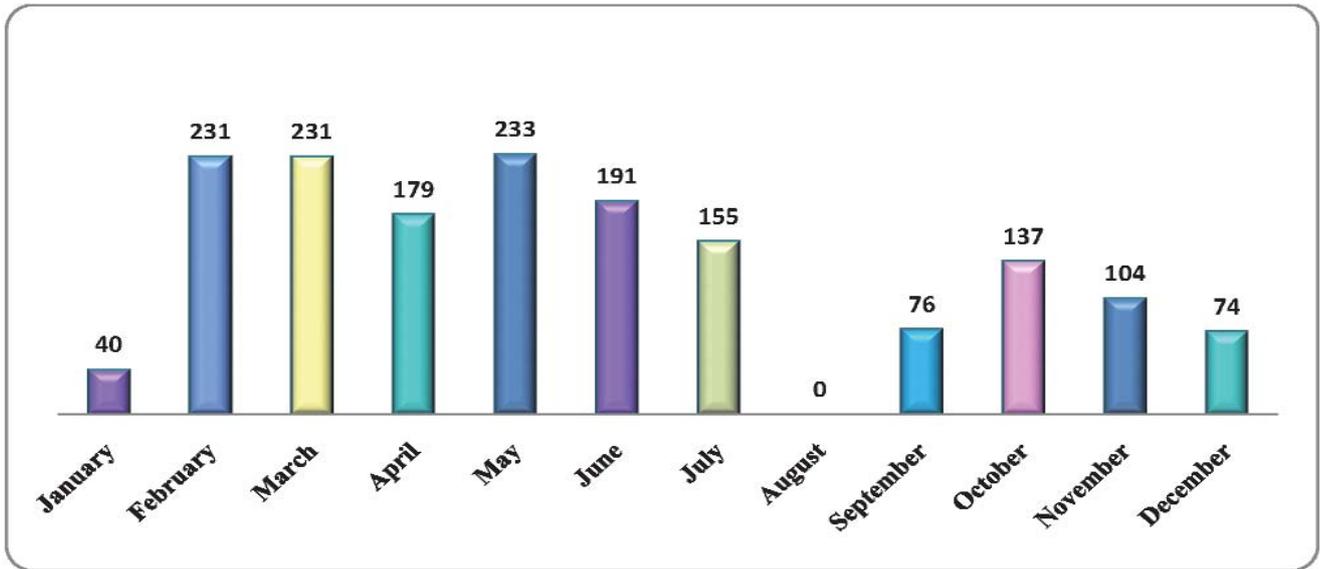


Chart no.6. Number of participants on monthly basis

## 7.4 Continuous trainings according to duration

The following chart presents the CTP trainings according to duration, for each month of 2013.

The topics elaborated were organized in form of trainings, lasting one, two, three and four days, including also mock trial.

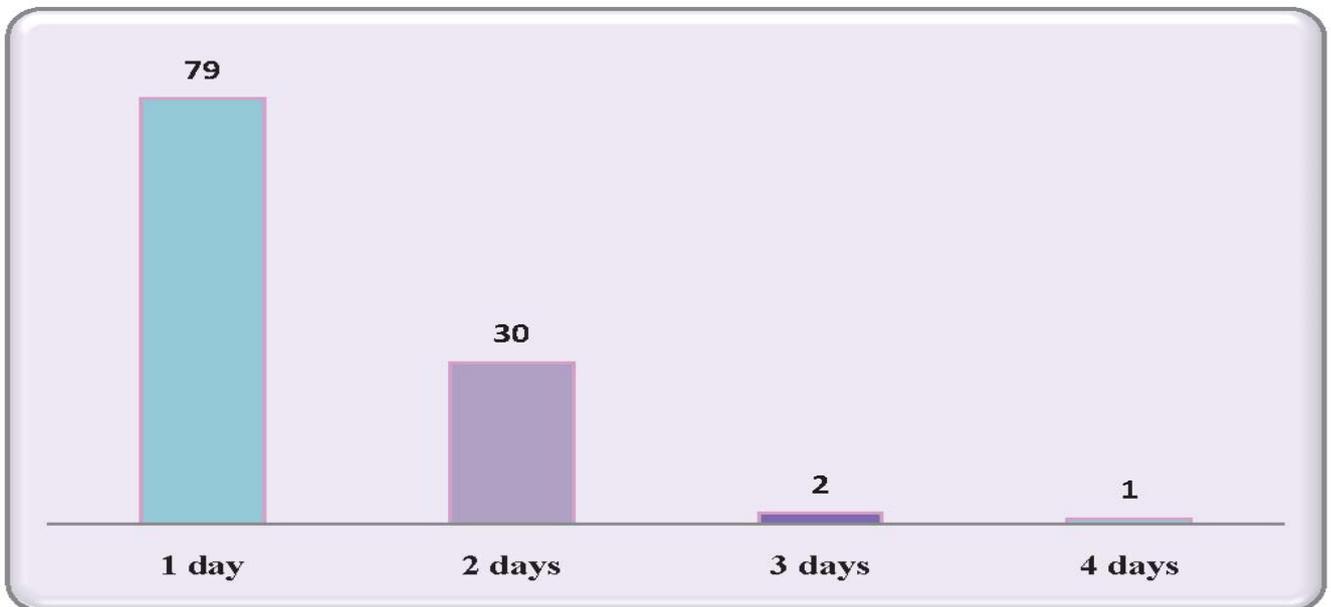


Chart no.7. Number of trainings according to duration

## 7.5 CONTINUOUS TRAININGS ACCORDING TO AREAS AND TOPICS



*Training -  
Criminal  
procedure  
Code*

### 7.5.1. Trainings in the criminal area

During 2013, the CTP organized 52 (fifty two) activities in the criminal field. These activities elaborated issues related to the criminal area, both material and procedural parts, focusing on the Novelties in the Criminal procedure Code (CPC). A series of trainings on CPC were organized at the beginning of 2013 when this Law entered into force, which presented a real challenge for the judicial and prosecutorial system of Kosovo.



The KJI during this period organized expert roundtables, and other specialized trainings for particular laws of this field.

### 7.5.1.1 Criminal material area

During 2013 trainings provided in the criminal area – material part, were in the form of topics and modules. Topics elaborated in this field were related to: criminal liability of physical persons and legal entities, criminal offences against life and body, co-perpetration in committing a criminal offence and criminal offences against the right of vote. Similar methodology was used also on issues like, human being trafficking, sentences and their measurement, tax evasion and money laundry, post war crimes including those with elements of sexual violence, statute of limitation of the decision enforcement, as well as detention and other measures to ensure presence of the defendant in the procedure. While modules were organized for the following trainings: serious crimes, corruption, cyber crime and electronic evidence.

The organized trainings in different topics aim to increase capacities in theoretical and practical aspect for judges and prosecutors on the following:

- Analysis of practical issues in cases of mental incapability and diminished mental capacity, different forms of criminal responsibility, as well as issues related to factual and legal impediments;
- Establishment of the basis and boundary of the liability for legal entities, safety measures, as well as punishments and other criminal-legal sanctions;
- Identification of challenges in



- prosecution and adjudication of war crimes, as well as dealing with the past;
- Qualification of criminal offences against life and body, distinguishing elements of these offences like: murder, serious murder, non-provision of help, as well as introduction with new offences of this chapter like assault and attack;
- Treatment of criminal liability of the persons when proved that they committed an offence in co-perpetration and agreement for committing the criminal offence, differences between the assistance, initiation and criminal joining;
- Identification of qualification elements of criminal offences against the voting rights, form of appearance and the weight of these offences;
- Introduction to international instruments against organized crime like: the UN Convention against organized trans-national crime; international treaties and EU framework for trafficking of human beings, international cooperation, management of trafficking cases, treatment of informers, supervision of cross-border activities and regional cooperation, examination techniques and financial investigation;

- Increase of knowledge related to sanctions and their measurement, main sanctions, complementing and alternative sanctions, general rules for sanction measurement, mitigating and aggravating circumstances;
- Advancing knowledge about criminal offence of tax evasion, money laundry, elements of these criminal offences, specialties and forms of their occurrence;
- Acquaintance with the international and local legal framework for offences of sexual violence as war crimes, elements and features of these criminal offences, work with witnesses and difficulties for successful prosecution of these offences;
- Increase knowledge about statute of limitation for decision execution, particularly related to statute of limitation for prosecution of criminal offence, initiation and termination of the statute of limitation, as well as statute of limitation for enforcement of accessory sanctions and of the mandatory treatment measures;
- Fair implementation of provisions related to legal conditions for imposing detentions, house arrest, diversion and other measures, as well as justification of the decision for imposing detention.

While the criminal material field was covered with specialized courses, summarized in form of training modules for increase of capacities in the field of serious

crimes, corruption and cyber crime. These modules targeted comprehensive development of professional capacities of judges and prosecutors on the following:

- Identification of crime features as set forth in the New Criminal Code, as well as criminal offences violating constitutional order and safety, criminal offences against humanity (genocide, hostage), criminal offences against general safety and property, as well as serious crimes for which the lifelong imprisonment is foreseen.
- Acquaintance with legal framework, corruption elements, anti corruption agencies, institution's role and competencies in the field of public procurement, tendering procedures, as well as strategies and investigation techniques;
- Acquaintance with adequate techniques for combating cybercrime, importance and processing of electronic evidence.

### **7.5.1.2 Criminal procedure area**

With the purpose of preparing judges and prosecutors to overcome the challenges in implementing the New Criminal Procedure Code, the KJI in cooperation and coordination with the President of the Supreme Court and the State Chief Prosecutor, organizes

workshops for experts. As a conclusion from these workshops a document was drafted presenting the identified issues that need to be addressed through amendment, principal positions of the Supreme Court, as well as issues that can be addressed through trainings. Based on this document, the KJI within CTP organized a series of training sessions that were attended by majority of judges and prosecutors.

Besides training on Novelities in the CPC, the KJI organizes other training activities in the area of criminal procedure, with different topics determined in the KJI Working Program.

Among the elaborated topics are: covert measures, investigation and observation techniques, appearance of protected witnesses before the court, investigation in cross-border investigations related to organized crime and corruption, preliminary criminal procedure and investigation, as well as legal remedies in criminal procedure. A considerable number of trainings were organized also on the topics like: strengthening the international legal cooperation in criminal matters, European legal instruments for cross-border cooperation in organized crime and corruption, developing trial skills, plea bargaining, mediation in criminal matters, enforcement of judicial decisions in criminal area, improvement of financial investigation quality, confiscation, asset freezing and money laundry, as well as investigation of deception and corruption in public

procurement.

Main purpose for treating these issues was increase of the judges and prosecutor's abilities and skills in relation to the following:

- Implementing covert measures and investigation and observation techniques;
- Taking testimonies from protected and anonymous witnesses, as well as their protection;
- Establishing best practices for legal assistance provision in cases of organized crime and corruption, as well as acquaintance with domestic and international legal framework;
- Preliminary and investigation procedure like: initiation, duration, extension, suspension and ceasing of investigations, as well as the right of the damaged party during investigation;
- Interpretation and correct implementation of legal provisions related to regular and extraordinary legal remedies, as well offences objected by these remedies;
- Adequate application of provisions for investigation, confiscation, administration and freezing of proceeds of crime, including money laundry;
- Mediation and procedures developed in these cases;
- Successful implementation of investigation related to financial crimes and inter-agency cooperation;
- Investigation of deception and corruption in the field of public procurement;

### 7.5.1.3 Juvenile Justice

In 2013, the KJI within the continuous trainings in cooperation with UNICEF held one-day training in the area of Justice for Juveniles on “Mediation”. Purpose of this training was to discuss the Law on Mediation and protocol for referring cases of juvenile perpetrators from courts and prosecutions to the mediation centers in Kosovo.

Since great number of judges and prosecutors for juveniles were newly appointed in this department, trainings for this beneficiary category were part of the Training Program for Promotion as a special program of KJI, where the relevant data were presented.

### 7.5.1.4 Enforcement of criminal sanctions

With the purpose of avoiding many obstacles that appear in practice in enforcement of judicial decisions, particularly in situation when the decisions are binding in cases of imprisonment execution, but also of the fines, the KJI organized training also in the field of criminal sanctions. In this case we treated practical issues that are related to enforcement of principal sanctions, accessory and alternative sanctions, as well as asset confiscation, property requests and correction of enforceable decisions.

### 7.5.2. Training in civil area (material and procedural)

In 2013, twenty seven (27) training sessions of civil area were organized. Content of these sessions was focusing on increase of the judges capacities in relation to adequate application of legal institutes of both, the material and procedural parts of the civil law. These trainings covered topics like, the obligation law, the inheritance law, the family law, the commercial law, as well as the privatization issues.

Trainings were aiming to elaborate novelties in legislation, particularly those on contesting procedure and obligation relationships, as well as practical problems in correct application of the applicable



legislation.

Issues of the civil law (material and procedural), family law, inheritance and commercial, were treated through topics and modules like: Novelties in the Contesting Procedure, procedure related to obstruction to possession, procedure and competence to decide about expropriation, proving remedies and collection of evidence, litispence and intermediary, the preemptive right of purchase and preemption, claim insurance, servitudes, gaining ownership relying on basis of building in foreign land, and based on prescription.



Following topics were also elaborated: proof of ownership based on contribution of spouses, legal order for alimony and children custody, proof and objection of motherhood and fatherhood, adoption, extension and cessation of the parental right, protection against domestic violence, mediation in civil cases, adjudication of international trade contests, as well as the enforcement procedure. Particular attention was paid to privatization and problems in property disputes, privatization form and conflict of competence in disputes related to socially owned enterprises.

### **7.5.2.1. Obligational relationship area**

A training of interest for the beneficiaries was the one on novelties of the Law on Obligational relationships, focusing on the statute-barred and absolute and relative invalidity of contracts. Training of this area aimed to provide the judges with knowledge on the novelties on the LOR, differences between old and new provisions, as well as the way how to approach interpretation and practical implementation of this law. In this scope, other topics of the obligational field were treated like: Contracts – terms for reaching a contract and contract effects, the preemptive right of purchase and preemption, damage compensation, means for ensuring contract enforcement (real and personal), contract for lifelong maintenance as well as the contract on loan and interest.

### **7.5.2.2. Commercial Law**

For judges of the commercial departments, the KJI in coordination with CLDP started to organize several training activities on the topic of “Adjudication of International Trade Disputes”. Purpose of

this seminar was to upgrade the professionalism of judges of Kosovo related to the fair, efficient and effective adjudication of international commercial disputes, and bringing harmonized and efficient verdicts on international sales contract cases. This training was followed by another training program that will take place in 2014 for the judges of commercial issues in the United States of America.

### **7.5.3. Constitutional Law**

KJI organized training also on the constitutional law treating the topic of “Constitutional Court and effect of its decisions in



regular courts”. Main purpose of the training was to upgrade the judges’ knowledge about the role and competence of the Constitutional Court and of the Supreme Court, as well as reflection of the European Court of Human Rights practice into the constitutional and regular judiciary of the Republic of Kosovo. .

### **7.5.4 Administrative Law**

In this area, the KJI in cooperation with UNHCR conducted one (1), one-day training on the topic of “Asylum and determination of the refugee status – International standards and applicable legislation in Kosovo”. Purpose of this training was to enhance knowledge of the administrative department judges (of basic and appellate instances) about issues related to the international refugee protection, roles and responsibilities of relevant institutions (UN, the states, regional organizations like EU, CE, etc.), international legal framework and its implementation. Trainings of this field have been organized also for the newly appointed judges which data are presented within the section on the Training Program for Promotion.



### **7.5.5. Trainings in the minor offences area**

The minor offences field was covered with four (4) training sessions for the judges in the minor offences division within the basic and appellate courts. Topics elaborated in these trainings were: the role of minor offences judges in the new structure of judiciary, Law on Public Peace and Order, road traffic accidents and decision on the minor offence procedure – its reasoning.

### **7.5.6. Code of ethics and professional conduct for judges and prosecutors**

Part of the continuous trainings was treatment of different aspects of the Code of Ethics and Professional Conduct for judges and prosecutors. Among the topics elaborated were: general ethic principles, judicial and administrative responsibilities, conflict of interest, avoiding conflict of interest, independence, impartiality, ethical breaches and disciplinary procedures.

Purpose of this training was refreshing the judges and prosecutors knowledge on acting independently, impartially and avoiding every conflict of interest, contributing to the increase of public trust on the judicial and prosecutorial system.

### **7.5.7. European Convention for Protection of Human Rights and Fundamental Freedoms**

As part of the module on the European Convention for Protection of Human Rights and Fundamental Freedoms (ECHR), several trainings have been conducted. The topics treated during the trainings were related to the role and importance of the European Court of Human Rights in Strasbourg, the right for safety and liberty, presumption of innocence, procedural rights and privacy of the defendant, interception, and collection of evidence. These trainings aimed increase of practical skills of judges and prosecutors for applying ECHR provisions,

through case practice of the Court of Human Rights, looking from the perspective of the court practice of Kosovo.

### **7.5.8. The European Union Legislation (Acquis Communautaire)**

This training module on the European Union legislation included several training sessions. First part of the training module included trainings about the “Impact of the EU legislation on domestic law”. Issues elaborated in this training were regarding general principles, sources and main features of the EU legislation, as well as their relation with domestic laws. Also, important aspects of the EU legislation from the perspective of law enforcement entities of Kosovo were treated, to continue with effects of the EU laws in the constitutional system of Kosovo, situation in Kosovo (EU/ MSA), as well as role of the European Court of Justice (ECJ). Second part of the module contained topics of the criminal field, with Kosovo and Albanian judges and prosecutors attending. Elaborated topics were: mutual legal assistance and reciprocity in decision recognition, judicial cooperation in criminal matters, mutual instruments of recognition of the area of judicial cooperation – framework decision for the asset freezing order and evidence, the European Order of Evidence, European Order for Investigation, experience of joint investigation teams, EUROPOL and EUROJUST.

## 7.5.9. SPECIALIZED CTP TRAININGS

### **7.5.9.1 Competence of Courts and Prosecutions**

To the implementation of the judicial reform system, the KJI at the beginning of 2013 organized trainings related to the Law on Courts and Law on State Prosecutor. Purpose was to introduce the judges and prosecutors with effects of the new court and prosecution structure, and their preparation for facing the challenges while implementing these laws.

### **7.5.9.2 Court management**

In order to develop the managing capacities of our courts, with the support of USAID EROL, the KJI drafted the training module and conducted two, one-day trainings on “Court Management”. These trainings elaborated the challenges, issues, concerns and difficulties that court presidents, supervisory judges and court administrators face during their work. Focus of the training was on issues like: the leader’s role on court transformation, planned supervision, responsible leadership, supervision of the procurement segment, human resources management, concerns of the personnel, as well as needs assessment for training of judges and court personnel.

### **7.5.9.3 Development of trial advocacy skills**

In order to address novelties to the CPC, three, three-day trainings were

organized on the topic of “Developing trial advocacy skills”. These trainings, for several years now are being delivered by local trainers certified by NITA (US). The activity topics were related to: the opening statement, direct examination, indirect examination, impeachment, re-examination and the closing statement. These trainings included an important part of the New Criminal procedure Code, because these representation skills are already incorporated in the code.

### **7.5.9.4 Drafting and reasoning of court decisions**

In order to increase legal writing and reasoning of court decisions, five (5) training sessions (of one-day and two-day) were conducted. Purpose of these trainings was to establish best practices of court decision drafting and reasoning. These trainings presented and discussed the content, importance and different types of legal writing based on its importance and legal reasoning. Focus of these trainings was the practical application of Issue-Rule-Application-Conclusion, or IRAC method. This activity also provided space for identifying the deficiencies of different decision in practice, of civil and criminal areas. Beneficiaries of these trainings were judges from the Supreme Court, the Appeals Court and from basic Courts.

### **7.5.9.5 Plea bargaining agreement**

KJI organized two-day training about the institute of plea bargaining agreement. Purpose of this training was to learn about the legal aspects and basic principles for application of this agreement, treatment of problematic issues faced while implementing in practice and increase of skills in application of this relatively new institute of the judicial system in Kosovo. This training elaborated various issues for the use and effects of this legal institute.

### **7.5.9.6 Strengthening international legal cooperation in criminal matters**

Aiming the increase of domestic capacities in the area of International Legal cooperation, the KJI in cooperation with the KJC and KPC, and with the EU Twinning Program organized six (6), two-day seminars. Beneficiaries of these trainings were judges, prosecutors and police officers assigned as focal points in courts, prosecutions and police. During these trainings participants had the opportunity to gain knowledge on practical aspect of law application in the area of international legal cooperation, about the European Judicial Network, its functions as well as ways of cooperation with this network.

**7.5.9.7 Confiscation of proceeds of crime and money laundry**

With the purpose of gaining knowhow, interpretation and adequate application of new legal provisions of the criminal field, the KJI with the donor’s support, during this reporting period has organized two (2) specialized trainings related to the Law on Extended Competencies for Confiscation of Proceeds of Crime and Money Laundry. This training provided space for discussing implementation of extended competencies on confiscation, terms for confiscation of proceeds of crime, administration of these assets, to include asset tracing and freezing. Provisions of the New Criminal Code and the New Criminal Procedure Code related to asset confiscation and money laundry were discussed at this training.

**7.5.9.8 Law of Environment Protection**

The training on the Law on Environment Protection was conducted within the KJI’s specialized trainings for this year. This training elaborated international environmental conventions



(Aarhus Conventions). Particular attention was paid to the training on EU legislation on environment from environmental obligations and the Law on Environment Protection of Kosovo. At the same time, it was discussed about the legislation, opportunities and obstacles to address to the courts of Kosovo, as well as the possibility to address to the courts of different EU countries, including the European Court of Justice.

**7.5.9.9 Law on preventing and combating cyber crime**

During 2013, the KJI organized a three day training of

basic module on “Cyber crime and electronic evidence”. Purpose of this training was that judges and prosecutors are provided with basic techniques adequate for combating the cyber crime, importance and processing of electronic evidence, legal framework and international instruments for preventing, investigating and combating the cyber crime.

**7.5.9.10 Human rights and gender equality – international instruments, domestic violence – property and inheritance issues**

As continuation of previously conducted trainings, during this reporting period, KJI had five (5), two-day trainings in three regions of Kosovo. During these trainings were discussed topics like: the Human rights and gender equality – International instruments; Domestic violence, Property and inheritance issues, as well as Standard action procedures approved in 2013. These trainings were aiming to develop analytical skills of judges and prosecutors in implementing international standards and local legislation on human rights and the women rights in particular.



### 7.5.9.11 Legislation and bylaws on protection against domestic violence

Three trainings were conducted on implementation of the Law and bylaws regulating protection against domestic violence.



Focus of these trainings was cooperation of different local institutions for

protection from domestic violence, and elaboration of the issues on court procedure and application of protection measures against domestic violence perpetrators. It was particularly discussed about the mandatory treatment measure, the psycho-social rehabilitation of the perpetrator, as well protection measures of mandatory medical treatment because of addiction to alcohol or psychotropic substances.

and Law on State Prosecutor. Having in mind these two laws and new organization of courts and prosecutions, the TPP drafted and applied special training modules supporting the beneficiaries. The TPP training modules are drafted accordingly for each department and each instance.

### 8.1. TPP accomplished activities

During 2013 the TPP realized 31 training activities. These activities include four (4) modules on the Justice Code on Juveniles, 3 modules on the Commercial Legislation, 2 on Novelties of the Criminal Code, 5 modules on Novelties of the Criminal Procedure Code, 2 modules on Competencies of the Appellate Instance prosecutors, 2 on the Administrative Law, and 1 training activity on the Competencies of the Appellate instance judges.

Content of the TPP trainings covered topics like: the organized crime, novelties of the Law on Obligation Relationships, Tax Legislation and the procedures, Communications, Legal writing and reasoning, Case management, Information technology, Minor Offences, Development of Trial Advocacy Skills, as well as Media and Public relations.

The following chart presents modules and activities of TPP.

## 8. TRAINING PROGRAM FOR PROMOTION (TPP)

Training Program for Promotion (TPP) is a program dedicated to the judges and prosecutors who are promoted from a lower instance, and for the newly appointed judges and prosecutors.

The TPP during 2013 reflected the core features of reform in the judicial and prosecutorial system, which resulted from enactment of the Law on Courts

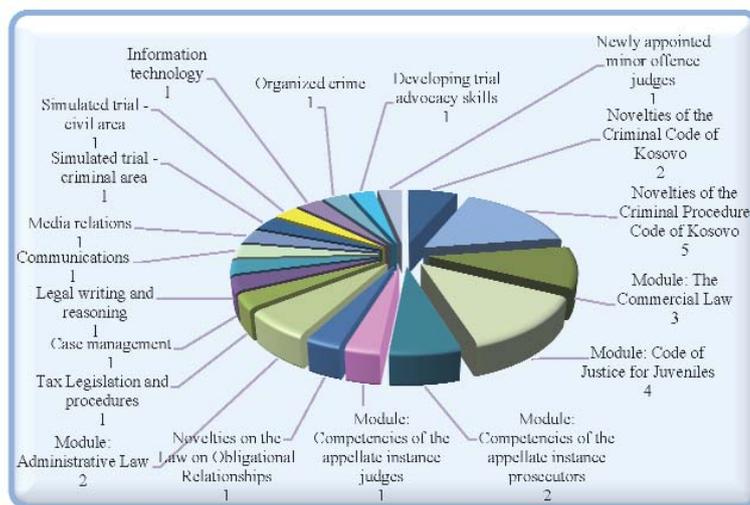


Chart no. 8 TPP Modules and activities during 2013

Depending on the nature and content of training modules, the training session duration in TPP included: 23 one-day trainings, 6 two-day trainings, and 2 three-day trainings.



Chart no.9 TPP trainings according to duration

The table below presents the TPP modules from the perspective of duration, numbers of sessions held and the funding.

Training modules	Duration	Sessions	Funding
Code on Juvenile Justice	2 days	3 sessions	KJI/UNICEF
Administrative Law	2 days	1 session	KJI/GIZ
Competence of the appellate instance prosecutors	1 day	2 sessions	KJI
Competence of the appellate instance judges	2 days	1 session	KJI
Novelties of the New Criminal Code of Kosovo	1 day	2 sessions	KJI/US-DOJ
Novelties of the New Criminal Procedure Code of Kosovo	1 day	5 regional sessions	KJI/US-DOJ
Commercial Law	1 day	3 sessions	KJI
Tax legislation and procedures	1 day	1 session	KJI
Novelties of the Law on Obligational Relationships	1 day	1 session	KJI
Legal writing and reasoning	1 day	1 session	KJI /USAID/EROL
Communication	1 day	1 session	KJI /USAID/EROL
Module on minor offence judges	1 day	1 session	KJI
Organized crime	1 day	1 session	KJI
Information technology	1 day	1 session	KJI
Development of trial skills	3 days	1 session	KJI
Media and Public Relations	3 days	1 session	KJI /OSCE

These training modules elaborated different institutes of the criminal law, civil law, administrative, obligational relationships and justice for juveniles. All these trainings have been

elaborated in the context of changes and novelties of the Law on Courts, Law on State Prosecutors and Novelties on the CC and CPC, as well as other relevant laws.

## 8.2 Participation at TPP

The court and prosecutorial reform and new structure have imposed the need for new appointments and movements within courts and prosecutions. A considerable number of judges and prosecutors have moved to levels, departments and different divisions. There were also changes of profiles from judges to prosecutors and vice versa. This situation impacted that KJI includes these judges and prosecutors to different trainings of TPP.

Category of other participants means: professional associates, correction service officers and officers of other institutions that in certain cases and procedures, may be part of the proceeding, therefore they're invited at TPP training. The charts below besides the number of participants show also the structure, gender and ethnicity.

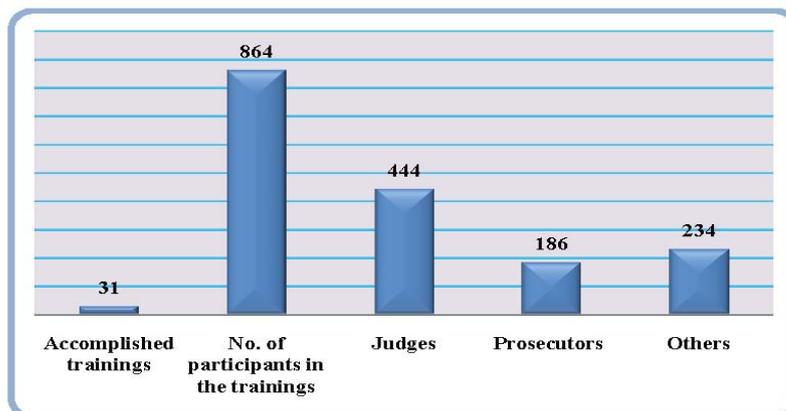


Chart no. 10 Number of participants at TPP per month

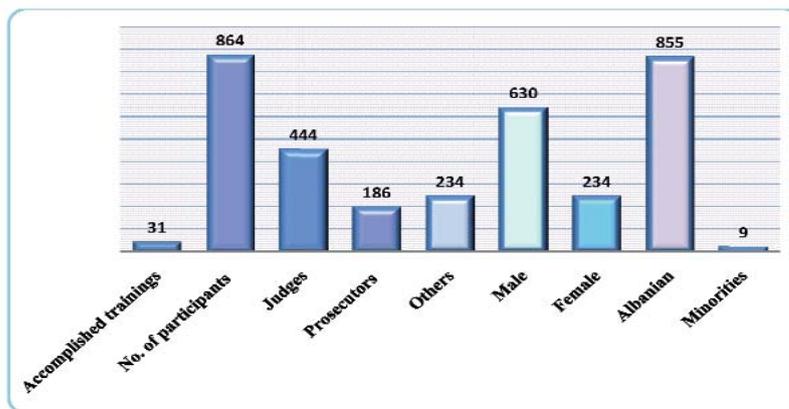


Chart no. 11 Number of participants at TPP according to profile, gender and ethnic representation

### 8.3. Participation and number of TPP trainings per month

The chart below shows the conducted trainings and number of participants on monthly basis within TPP. .

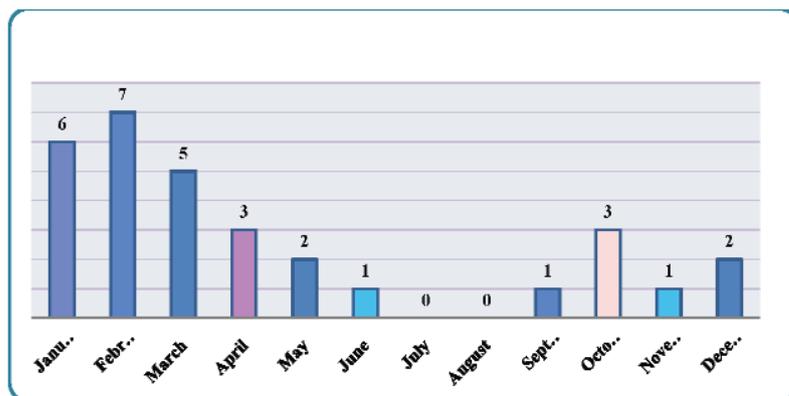


Chart no. 12 Number of trainings at TPP per month

## 9. INITIAL TRAINING PROGRAM (ITP)

The Initial Training Program (ITP) is dedicated to potential judges and prosecutor’s practitioners, who after passing the preparatory exam undertake the trainings within this program.

The ITP-s legal basis is set forth on the Law on Establishment of the KJI, on the KJI’s Statute and the Regulation for the Initial Training Program and the preparatory Exam.

The Law on Establishing the KJI, besides others foresees the KJI as a responsible body for training the potential judiciary practitioners (judges and prosecutors), organization, assessment and administration of the preparatory exam.

Based on the structure approved by the KJI’s Managing Board on January 2013, the ITP is carried out in 16 months of duration divided in three stages. The First stage lasts five (5) months where candidates attend the training jointly. The Second stage lasts three (3) months and is characterized from the division according to their profile of judges and prosecutors. While the third stage lasts eight (8) months and this training is exclusively practical because it is conducted in courts and prosecutions under supervision of the mentor (judge or a prosecutor). Besides this, during the first and second



*Anëtarët e komisionit gjatë rishikimi të provimit përgatitor*

stage, two days of each week the candidates attend training programs in different institutions of the Kosovo’s justice system.

From the beginning of ITP implementation (2008) until 2012, four generations have successfully completed the ITP, or 141 candidates for judges or prosecutors, and majority of them have been appointed and are already practicing their profession as judges or prosecutors. Actually, 18 candidates for judges and 11 for prosecutors of the fifth generation are attending the ITP.

In January 2013, the KJI Managing Board has approved also the Regulation of the Initial Training Program and the Preparatory Exam. This regulation determines the training organization and



structure, the rights and obligations of the candidates for judges and prosecutors, the trainer’s rights and obligations, as well as the relations of the candidates and trainers with KJI.

### 9.1 Review of the preparatory exam

The Commission for Drafting and Assessment of the Exam, established by the KJI’s Managing Board, in February 2013 reviewed the Preparatory Exam for the fifth generation of candidates for judges and prosecutors.

This exam was prepared in 2012, but was not organized pending the request from KJC and KPC for determining the accurate number of candidates. Also, from the time when the exam was drafted until the time when it was organized, some basic laws have changes, therefore the need for reviewing the exam raised and to adjust it to the applicable legislation.

The roundtable for Reviewing the Exam was organized and held in conformity with strict security measures in accordance with the Rules for Procedure of Preparatory Exam organization.

## 9.2 Activities of the Program Council for developing ITP

During 2013, the Program Council members met several times to discuss about developments in the Initial Training Program, approving important issues that facilitated the commencement and implementation of the exam and the training.

In March 2013, the Program Council decided to divide the training modules into stages and duration of trainings for each module of the training program for candidates of the fifth generation of ITP, approved by the Managing Board for the period of 2013/2014.

In its following meeting of May 2013, the Regulation on the

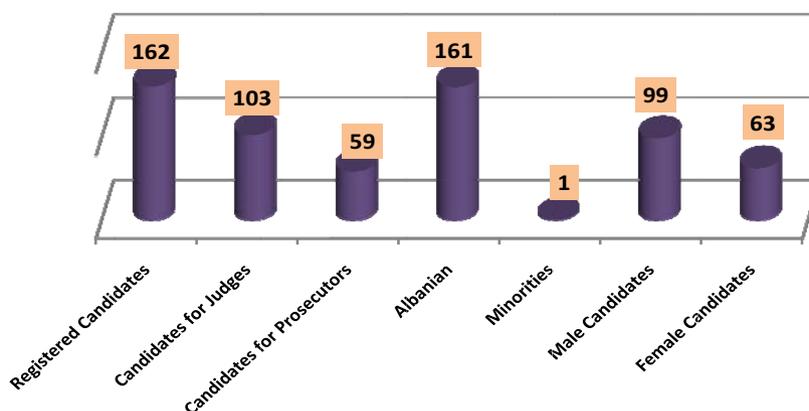


Chart no.13 Data about the registered candidates

Procedure for Organizing the Preparatory Exam of 2013 was approved. This draft was prepared by KJI pursuant to the Law on KJI, the Regulation for Organizing the Preparatory Exam and the Initial Training Program, the practice gained up to then for organizing the preparatory Exam, as well as the highest international standards for organizing such exams.

During July, the Program Council held two meetings to review the candidate's complaints made against the results of the preparatory Exam. The Council reviewed all the complaints filed by candidates and decided on each of them.

## 9.3 Public announcement for Preparatory Exam

Based on Article 2.1 paragraph (a) and (b), Article 7 and 8 of the Law No. 02/L-25 on

Establishment of the Kosovo Judicial Institute, Article 4 paragraph 1.5 of the Law on Kosovo Prosecutorial Council, and Article 4 paragraph 1.19 of the Law on Judicial Council, the KJI issued the public announcement for organization of the preparatory exam and admission of 22 candidates for judges and 12 candidates for prosecutors.

This announcement was done after determination of KJC and KPC on the number of candidates for attending the ITP training.

The advertisement was opened for three weeks (20 May – 07 June 2013), during which period 162 candidates applied, 103 of which for judges and 59 candidates for prosecutors.

Below we present the data about the structure of registered candidates to undertake the preparatory exam for the fifth generation of ITP.



### 9.4 Preparatory exam – writing part<sup>2</sup>

On June 22nd 2013, the KJI organized the Preparatory exam in writing for the candidates for judges and prosecutors in ITP. The Exam was held in The Kosovo Academy for Public Safety (KAPS) in Vushtrri, because the infrastructure of this Academy provides the necessary conditions including the required security for organizing the exam.

146 candidates took the exam (94 of them for judges and 52 candidates for prosecutors). Selection of the exam, out of three exam groups, was randomly picked by candidates themselves. The preparatory exam was administered by KJI and during all the time it was monitored by international representatives of OSCE and USAID EROL, while the security was provided by the KAPS personnel.

The chart below presents the statistics of the candidates who have undertaken the Preparatory Exam in writing.

The writing exam was assessed



by the same commission that drafted the exam. The Exam assessment was made in full anonymity terms. The Commission assessed the

exams only based on the secret number without having the possibility to know whose the exam is.

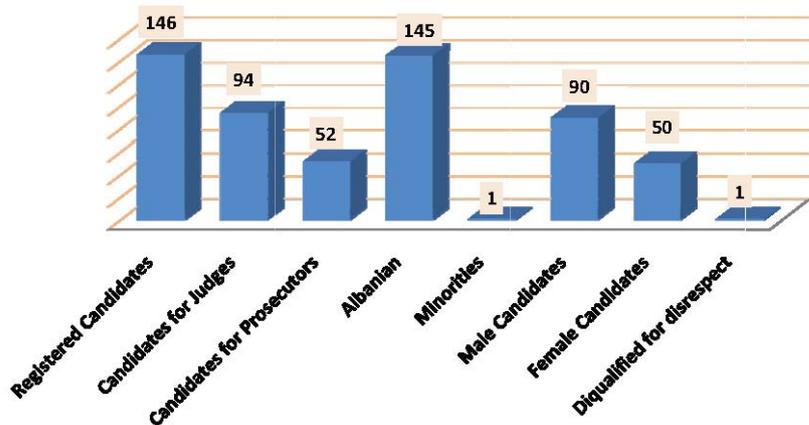


Chart no. 14 candidates of the 5th generation who have undertaken the Preparatory Exam – written part

<sup>2</sup> A special Report is prepared related to the procedure for organizing the Preparatory Exam, which outlines the entire exam organization process, is described. The report may be found on the KJI webpage <http://igjk.rks-gov.net/sq/provimi-pergaditor>



### **9.5 Public announcement of the writing exam results**

On July 3rd 2013, the exam results (writing part) for the candidates of the 5th generation of ITP were announced publicly at KJI premises in presence of OSCE representatives.

Out of 93 candidates for judges who took the exam relying on the exam rules, 83 of them passed the writing exam, while out of 52 candidates for prosecutors 45 of them successfully passed this exam. These candidates were eligible to take the oral part of the exam.

### **9.6 Preparatory exam – oral part**

The oral exam was organized in two days. On July 5th, the oral exam for the candidates for judges was organized with 82 candidates taking it. The Oral

exam for the candidates for prosecutors was held on July 10th. The exam was taken by 45 candidates.

The chart below presents the statistics for the candidates who have taken the oral exam.

### **9.7 Announcement of final results of the Preparatory Exam**

On July 16 2013, the KJI in a press conference with the President of the KJI's Managing Board and the KJI Director announced the final results of the Preparatory Exam and the detailed report on the process of drafting, administering and assessment of the preparatory exam. The Results of the exam were announced in two lists, the list of candidates for judges and the list of candidates for prosecutors.

The list of candidates for judges that passed the preparatory

exam was sent to the Kosovo Judicial Council, while the list of candidates for prosecutors was sent to the Kosovo Prosecutorial Council. This was done with the purpose that candidates before starting the initial training are vetted, avoiding the possibility to admit to the program candidates that may not meet the criteria set by the KJC and KPC for practicing the judges or prosecutor's profession.

### **9.8 Preparation for starting the Initial Training Program**

With the purpose of informing the trainers on preparations for the first stage of ITP and to support accomplishment of the modules foreseen in the program, in March 2013 the first meeting with trainers of the 1st stage of ITP was held.

This meeting discussed the novelties of ITP for 2013/2014, training modules determined for this stage, the methodology and the standards required by KJI for drafting and implementing the modules, duration and the schedule, as well as other practical issues of implementing the ITP trainings.

Before commencing the training for the first stage, the KJI trainers prepared 22 training modules that were distributed to each of the candidates for use during training.

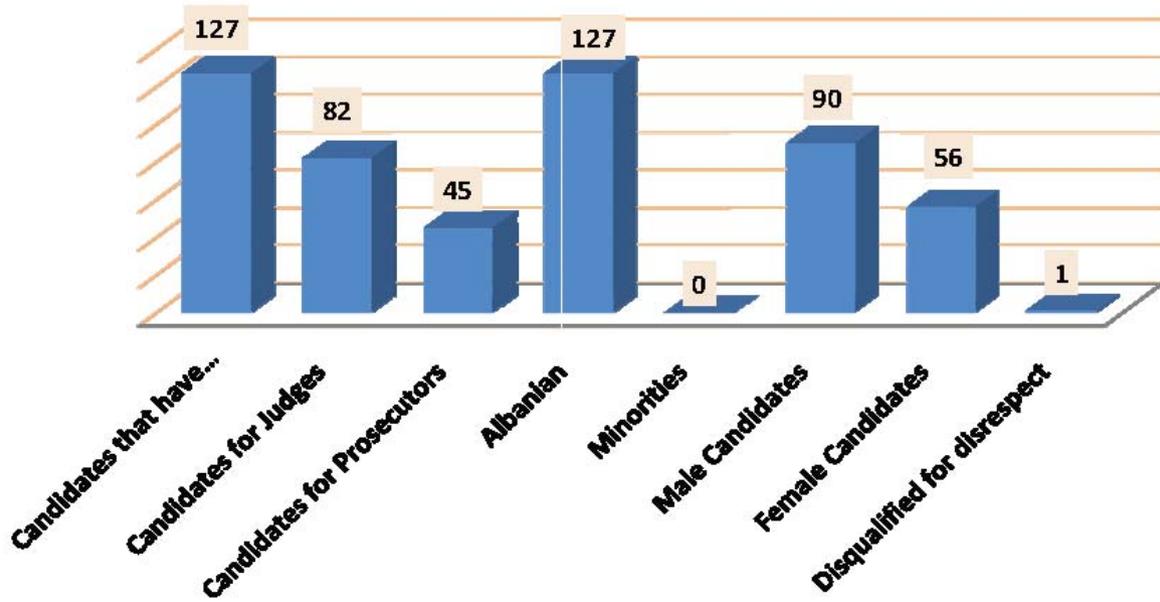


Chart no. 15 Candidates of the 5th Generation who took the oral part of the preparatory Exam



### 9.9 Commencement of training for the 5th generation of ITP candidates



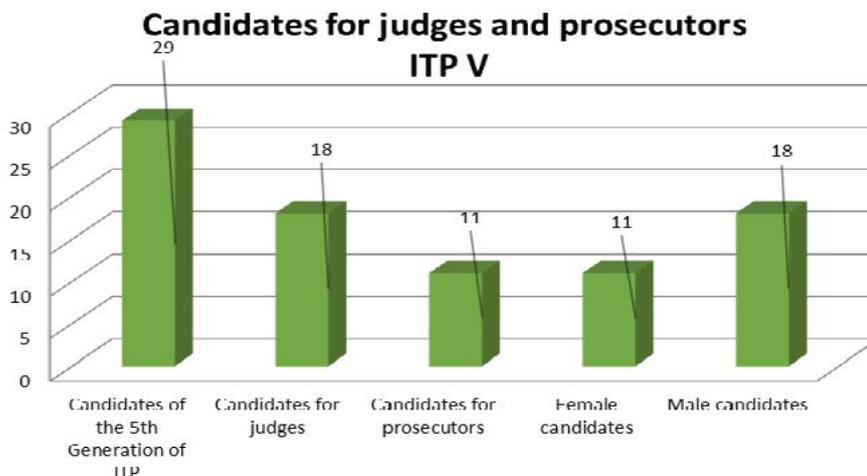
Training of candidates for future judges and prosecutors is considered as one of the main and the most significant functions for the Kosovo Judicial Institute and the judicial system in general.

At the opening ceremony of this training, Mr. Fejzullah Hasani President of the Kosovo Supreme Court and President of the KJI Managing Board,

that urged the candidates for maximum engagement in increasing their professional skills, and that in their work they serve to the law.

The first stage of the training started on December 4 2013, and will continue with other stages until complete implementation of the training program approved by the KJI Managing Board.

**Chart no.16.**  
*Candidates for judges and prosecutors at the Initial Training Program, 5th Generation*





*Kandidatët  
gjatë një  
trajnimi në  
IGJK*



## 10. THE RESEARCH AND PUBLICATIONS PROGRAM

Based on Article 2 of the Law on Establishing the KJI, Article 18 of the Statute and based on the Administrative Instruction on Internal organization and structuring of the positions, the KJI established the "Program for Research and Publications".

With the purpose of achieving research activities for development of judiciary, the KJI has divided this program into two units:

- The Library Unit, and
- The Research Unit

During the reporting period for this program, the KJI recruited the RPP Head, created a suitable environment for the needs of this program, to include the space for an up-to-date library, drafted a concept paper for this program and, is approaching finalization of the Regulation on Publications and the Regulation on the work of KJI Library.

RPP activities during this period were focusing in three aspects: research, publications and access to legal sources through KJI library.

### **10.1 General objectives of RPP**

General objective of the RPP is to enrich the quality of legal thinking, serving as a dynamic

forum through:

- a. Identification of the needs for professional research in development of judiciary;
- b. Ensuring legal sources, weather in electronic or hard copies for KJI beneficiaries;
- c. Ensure tools for legal professionals with the purpose of practical and efficient implementation of the law;
- d. Encourage beneficiaries to work in critical thinking, legal research and publication of legal documents;
- e. Conducting research and publications of their results;
- f. Creating strategic alliances with national, regional and international entities with common functions, purposes and objectives;
- g. Summary and publication of important documents that present the KJI's work,
- h. Functioning of the KJI library.

### **10.2 Research**

Main focus of the RPP during this stage has been on conducting different

researches for developing the training programs provided at KJI.

The conducted researches include the following:

- Analysis of training activities conducted in the first six-month period of 2013

Agendas of the conducted trainings at KJI were analyzed, focusing on elaborated topics, novelties in these areas as well as problems and challenges faced in practice. Also, the beneficiaries' interest for such topics has been taken into account, as well as elaboration of these topics in the past.

- Review of the training calendar for the second six-month period of 2013

Based on the aforementioned analysis and the annual work plan of 2013, in assessing the needs of KJI beneficiaries, and the priorities of the judicial and prosecutorial system and government, as well as with the donors support, were proposed the trainings for the second part of 2013.

- Activities of drafting the annual work plan of KJI for 2014

- Preparation (in coordination with the CTP Head) of a CTP working program analysis

Purpose of this document was assessment and analysis of the annual working program for 2013, as well as issuance of recommendations for drafting the next year's program. Focus was to have a program incorporating the needs of KJI beneficiaries, upgrade the training methodology and ensure adequate participation in trainings.

- Research of the regional and international training institution's program

In order the KJI working program to be in trend with developments in the area of judicial trainings in international level, the research of the judicial training providers of regional and international level have been researched. For this comparative analysis, a reference was taken from training institutions of Albania, Bulgaria, France, Germany, United Kingdom and USA.

- Analysis of local institutions strategy

In preparing the KJI training program, a particular attention was paid to strategies and other strategic documents of domestic institutions. Some of these documents that were taken into consideration for drafting this program were: the Strategic plan for inter-agency cooperation in combating the organized crime and corruption 2013-2015, the

Legislative program of the Republic of Kosovo Government 2011-2014, the Action Plan for implementation of the Visa Liberalization Guideline, as well as many other strategies that in one way or another present obligations for the KJI.

- Preparing a concept paper for the promotion program Relying on the legal framework regarding the TPP, the beneficiary categories and objectives of this program have been determined. Also, the guiding programs for each of the beneficiary category of TPP were prepared, respectively five guiding programs designed to meet the specific needs for each beneficiary category of TPP.

- Other research Within the RPP mandate, the research for developing the CTP have been conducted, preparing a list with judicial training providers of regional and international level, as well as a summary of international documents that regulated the area of judicial trainings.

### **10.3 KJI Publications**

The RPP has been directly involved in various publications of KJI. The RPP contribution in this process was in determining the design, quality control to include translation, as well as preparing a distribution plan and its monitoring.

During the first six month period of 2013, the KJI made several publications that are presented as below:

The KJI Annual Report 2012– With the purpose of presenting its activities and transparency for the financial expenses the KJI publishes the annual report.

Brochure – The Property Rights of Women in Kosovo – This brochure aims raising the awareness and provision of knowledge about property rights of women.

Brochure – The Initial Training Program 2013/2014 – Purpose of this brochure is to provide information about the training program of the fifth generation of the candidates for judges and prosecutors.

Brochure – Judicial Training, a perspective from Kosovo– This publication elaborates importance of the judicial training in general, legislation of domestic and international character, and the benefit it brings to judges and prosecutors. It particularly presents the organizational structure, program, training organizations and content of KJI training programs.

Framework Training Program 2014–2015 – the Framework Training Program for the two year period (2014-2015) is a summary of all the areas of the judges and prosecutor's work, as well as of other professionals as identified by

KJI. This program will steer drafting of the curriculum and organization of trainings through six-month period implementation plans.

Implementation plan of the framework training program – Relying on the Framework Training Program (2014-2015) the need for drafting concrete implementation plans for a shorter time period (six months) raised. Structure of the plan begins with the title of the topic, sub-topics, a brief description, objectives, beneficiaries, duration, date and venue of the trainings, the trainers as well as an application form.

Newsletter – KJI continued to issue monthly newsletters with the purpose of describing and publishing all the activities.

The RPP has undertaken several initiatives for other publications. At the end of 2013 it started the process of drafting and publishing the bench books on the main areas

of law (criminal and civil).

Working groups of experts have been established who with the support of US experts has decided about the content of the bench book and as such started drafting.

#### **10.4 Access to the legal sources through KJI library**

PRP has continued with the cataloging of books, training materials, official gazette and other materials brought to KJI. KJI permanent and temporary trainers were provided with the assistance in finding materials in the library, which served their needs in preparation of training provided to KJI.

KJI is committed to provide its beneficiaries better access to legal resources. In this context, with the support of the European Union Office in Kosovo through EU LER II

Project, in the second half of 2013 started the process of developing the KJI library.

Activities undertaken in this process are as following:

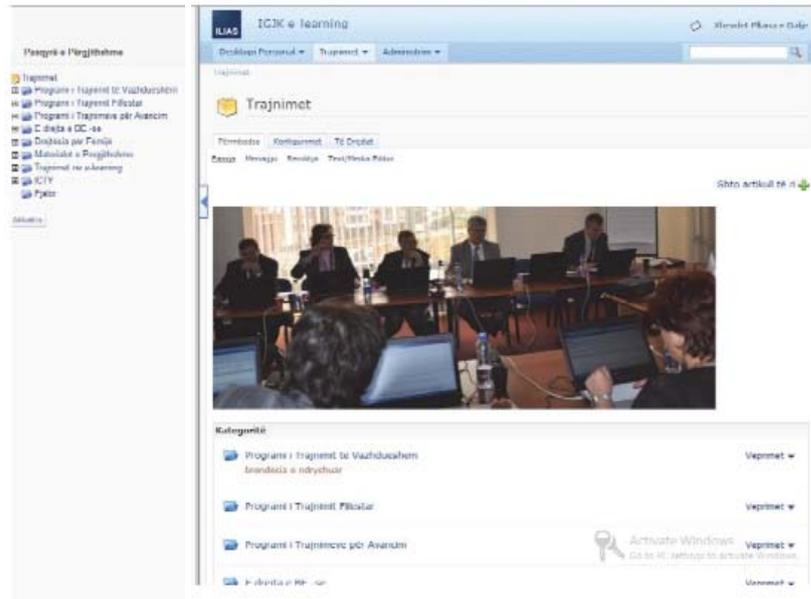
- Needs assessment of legal sources for judges and prosecutors.
- Concept paper for development of KJI library. According to this concept as library components are: KJI library cataloging system, E-books, subscription to legal databases, electronic scientific journals and free legal databases.
- Structural plan (architecture) of KJI library.
- Feasibility study for strengthening the KJI electronic capacity with the focus on e-learning platform and KJI library database (Knowledge Base).

PRP is also engaged in coordination of KJI donor activities.



# 11. DISTANCE LEARNING (e-learning)

During 2013, KJI has made the preparation of new modules for the development of training through the portal of distance learning (e-learning portal), called ILIAS platform. Since this program provided opportunities for conducting trainings, using the advanced training methodology, KJI has developed new training modules that can be implemented through this platform without the physical presence of the participants, especially in the ITP. Through this program, judges, prosecutors, candidates for judges and prosecutors and other beneficiaries identified by KJI, were enabled to attend trainings from distance. In order to develop this platform, the KJI trained its staff in developing modules in all training programs.



# 12. TRAINING OF OTHER PROFESSIONALS IN JUDICIAL AREA

KJI in addition to trainings for judges and prosecutors under its mandate has a legal responsibility to identify professionals in the judicial and prosecutorial field and to organize special training courses for this category.

On this basis, this year five training events were conducted where the beneficiaries were Kosovo professional associates of courts and prosecution offices and

enforcement officers of Basic Courts.

These activities aim to support the aforementioned reform in general by enhancing the professional skills of these professionals who, because of the nature of their function, contribute to the activities of judicial and prosecutorial system.



In this regard, 3 training activities were conducted for professional

associates, treating though different topics of criminal and civil law.

These activities were attended by 91 participants, of which 65 court-professional associates and 20 prosecution-professional associates, 3 administrative assistants and 3 legal officers from the State Prosecutor and Special Prosecutor offices.

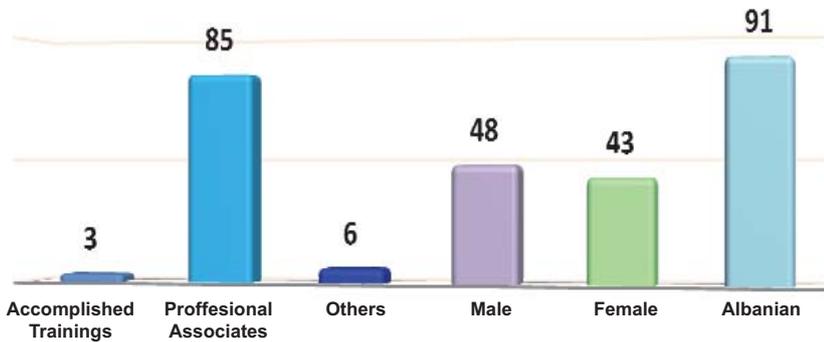
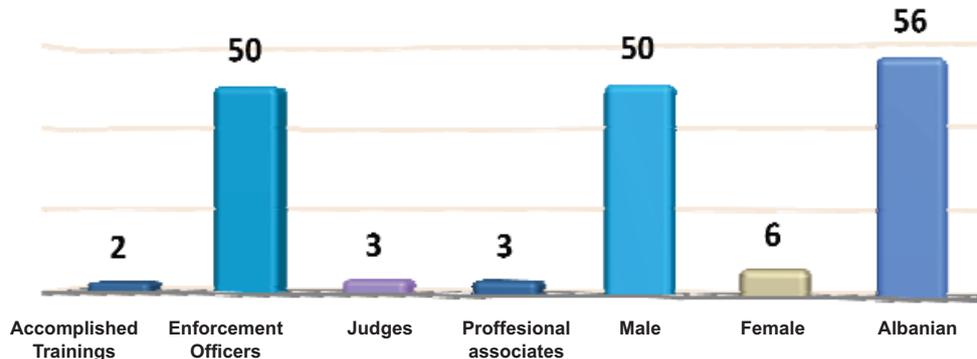


Chart no. 17. Training attendance of professional associates.

Two training activities were conducted for Kosovo enforcement officers of Basic Courts, which elaborated enforcement actions to be taken for the purpose of execution of court decisions. These activities were attended by 56 participants, of which 50 enforcement officers from all basic courts of Kosovo, three professional judges and three professional associates.

Chart no. 18, Training attendance of enforcement officers



# 13. WORKSHOPS



## **13.1 Identification of the Criminal Procedural Code Novelties**

Training organized by KJI in the first courter of 2013, were conducted with the support of the U.S. Embassy in Pristina, these trainings aimed to infirm judges and prosecutors with CPCK novelties and the identification of practical problems faced during the application of the respective code. While with the purpose of preparing concrete

recommendations for implementation of the provisions which were identified as new and with the slight differences from the provisions of the Criminal Procedural Code, KJI has developed a special working plan.

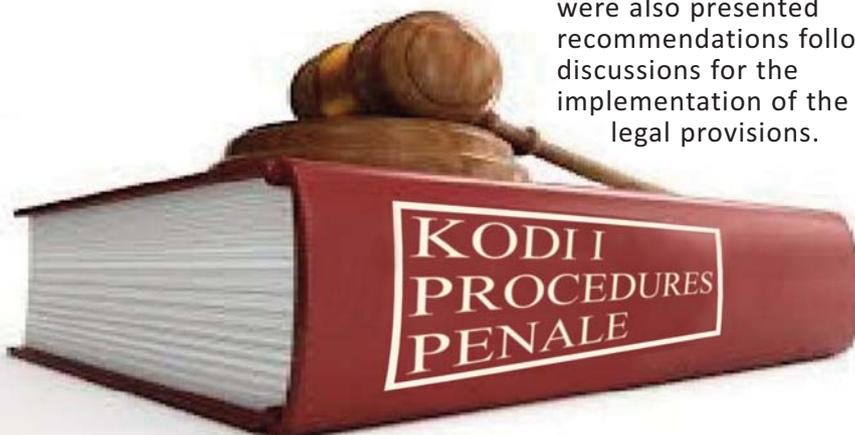
In support of the President of the Supreme Court and the State Chief Prosecutor, were organized several meetings with the working groups, with the purpose of identifying the CPCK novelties, in this meetings besides the CPCK novelties, were also presented recommendations followed by discussions for the implementation of the unclear legal provisions.

Participants that attended these workshops were: members of the working group composed by the judges and prosecutors, Professor of UP-Law Faculty, KJI officials, KPC officials and EULEX judges and prosecutors.

## **13.2 Discussion about the application of CPCK novelties**

In order to have proper development of the work for implementation of the Criminal Procedural Code, KJI conducted a workshop with court presidents and chief prosecutors regarding the discussion of the Working Group Comments about the novelties of the Code.

The purpose of the meeting was presentation of comments about



the novelties of the Criminal Procedural Code identified by the working group for CPCR, proposals of court presidents and chief prosecutors, completion of the practical application of the respective articles and identification of issues to be treated during the trainings that will be organized on this behalf.

### **13.3 Coordination of the training participation**

Within the regular cooperation and in order to implement the Working Program of 2013, KJI conducted several meetings with court presidents and chief prosecutors with the purpose of coordinating participation in continuous and advanced trainings.

After these meetings and based on the training program, training calendar and judges applications received up to the date of the meeting, the lists of training



participants was compiled.

This methodology of coordinating the training participation supports the judicial reform and the new structure of courts and prosecution offices.

At these meetings were presented lists of applicants and invitees for the following training, where presidents and chief prosecutors expressed readiness for cooperation and confirmed their commitment in conducting proper assessment

of the training needs during regular meetings with judges held by KJI.

### **13.4 Identification of the training needs in relation to serious crimes**

In cooperation with OSCE, KJI conducted a workshop with the purpose of identifying the training needs of judges and prosecutors of Serious Crimes Department within





Kosovo police official, and representatives from the OSCE.

### ***13.5 Training Program for Juvenile Justice - 2014-2016***

KJI in cooperation with UNICEF conducted a workshop on: “Design of the Training Program for Juvenile Justice for 2014-2016. During this workshop practical problems in the field of juvenile justice were discussed, followed by proposals given by participants that were later incorporated in the final document as future activities that KJI will perform in collaboration with UNICEF for the period of 2014-2016.

the courts, prosecution and Special Prosecution office. In order to identify training needs, participants were divided into working groups to identify problematic issues of the case law, where they also drafted a list of topics for the coming trainings. During the session,

participants had to give their recommendations for the most useful methods of organization of the training session in this field.

Besides local judges and prosecutors, this workshop was attended also by the representatives of EULEX,

## 14. KJI TRAINING OF TRAINERS

KJI has consistently advanced the methodology of conducting training and for this purpose has organized trainings on skills development and implementation methodology of training programs. These trainings are conducted within and outside the country and in various areas of the law. In this regard, during 2013 with the support of international partners, KJI organized training for trainers who were engaged in KJI training programs.

### **14.1 Faculty Handbook and Training Methodology**

During February 2013, KJI organized two day workshop for training of trainers on: "Orientation about KJI Faculty Handbook and Training Methodology." Purpose of the training was to introduce the Faculty Handbook that KJI has designed for the implementation of various training programs, and to refresh the knowledge of trainers on interactive training techniques, as well as the preparation of the trainers for the implementation of the KJI Working Program of 2013.

### **14.2 Training of Trainers for Juvenile Justice**

On 04-08 March 2013, KJI under the continuous engagement in enhancing its capacity building conducted a



training program in Turkey for KJI trainers in the field of Juvenile Justice. Implementation of this program was to exchange experiences regarding the legal structure within the juvenile justice and the discussion of ideas and methodologies for capacity building of the

judiciary in both countries.

Participants during this visit were informed about the Turkish judicial system and in particular with the juvenile justice system. Focus of the presentations was the approach and contribution of Turkey's Supreme Court in the

Juvenile Justice. One of the topics also discussed during the visit, was the development of curricula and training methods of the Justice Academy of Turkey and the possibility to apply these methods by KJI trainers. This program was supported by UNICEF, Justice Academy of Turkey and the Turkish International Development Agency (TIKA)

### **14.3 Training Capacity Building on EU Law**

In order to advance the training programs regarding EU Law, a delegation of KJI trainers conducted a study visit and training program at the European Court of Justice in Luxembourg and at the Academy of European Law (ERA) Trier-Germany. This visit was conducted in cooperation and with the support of the German Foundation for International Legal Cooperation (IRZ).

This program included, visit to the library of the European Court of Justice, where KJI trainers had the opportunity to do individual research with the aim of updating the training program of the EU Law. The second part of this program was to visit and participate in two-day training

at the Academy of European Law (ERA) in Trier, Germany.

### **14.4 Training of Trainers – Combating Corruption**

In continuation of the project "Strengthening anti-corruption policies" and the KJI Strategy for capacity building in combating corruption, with the support of British Embassy in Kosovo, on 21 and 23 January and 25 to 28 March two training programs were conducted in KJI and London. These programs were supported with the expertise of London RIPA International, while beneficiaries were KJI trainers who implement training programs for corruption.

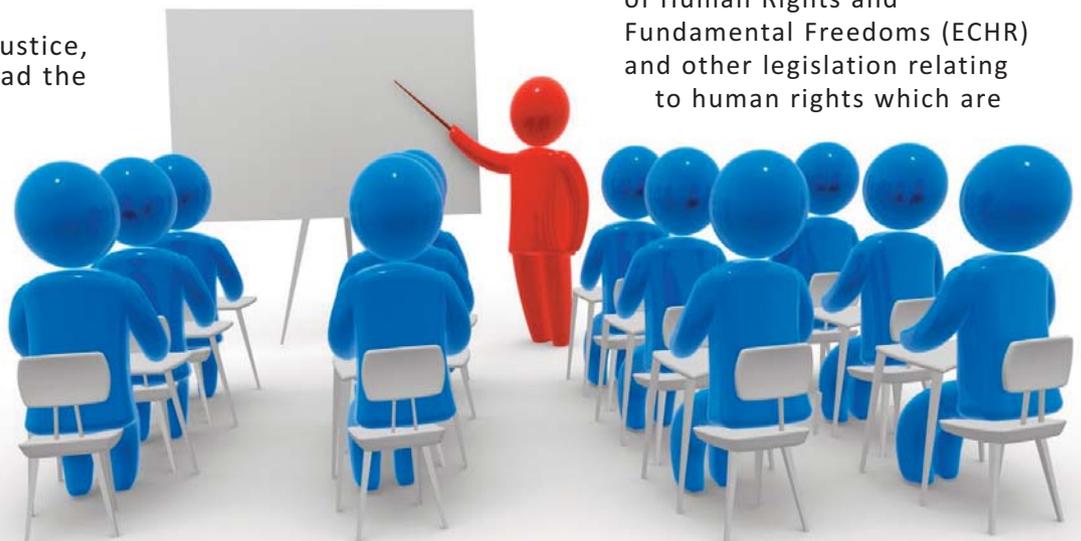
Topics discussed during these programs were: information about management and administration of criminal justice in England and Wales, monitoring of the

investigation process, prosecution and adjudication of corruption cases and exploration of possibilities to reduce corruption especially in the of public procurement process.

### **14.5 Training of Trainers on Human Rights**

KJI in cooperation and with financial support of the German Foundation for International Legal Cooperation (IRZ), in May 2013 delivered a five (5) day training / study visit to the European Court of Human Rights (ECHR) and the Council of Europe in Strasbourg. The beneficiaries of this training program were KJI trainers engaged in the field of human rights.

This program aimed to enrich the curriculum content and methodology of trainings delivered on the European Convention for the Protection of Human Rights and Fundamental Freedoms (ECHR) and other legislation relating to human rights which are



considered as part of the KJI training Program. For this purpose, trainers had the opportunity to attend a trial in the Grand Chamber of the ECHR and to visit the library of ECHR.

### ***14.6 Planning and practical techniques of the effective teaching***

In September 2013, KJI in cooperation with the OSCE conducts a two day workshop for training of trainers on the topic of "logistic assistance, planning and effective teaching techniques." Purpose of this training was to increase the capacity of trainers regarding planning methods and teaching techniques in order to provide effective training. The participants were presented the training topics of 2013 - 2014 and were asked to prepare a training plan and to structure their presentations by using more interactive methods.

### ***14.7 Financial Investigation, Inter-agency work and International investigations***

During October 2013, KJI in cooperation with RIPA International and with the



support of UK Embassy in Kosovo, within the program for trainers, conducted a 3 (three) days training in order to develop the skills of KJI trainers. Purpose of this training was to prepare the trainers in providing trainings on complex financial investigations, inter-agency work and international investigations

Beneficiaries of this training were basic courts judges, basic prosecutors, customs and Kosovo police...

### ***14.8 Mediation in Criminal and civil Cases***

KJI in cooperation with IRZ, in November 2013 conducted a 3 (three) days training of trainers on the topic "Mediation in civil and criminal cases."

The purpose of this training was to increase the capacity of KJI

trainers in the field of mediation on criminal and civil field.

Participants in the training were basic court judges and mediators.

### ***14.9 Implementation of Training Methodology for the first half of 2014***

In December 2013, KJI organized two-day training for KJI trainers, for implementation of the training methodology for the first half of 2014.

Purpose of the training was to prepare the agenda and implementation plan for KJI training of trainers, including the subject matters and objectives of the training, as well as implementation of the training methodology. Participants in this training were the KJI trainers.

# 15. NEW KJI WEB DESIGN AND DATABASE



In 2013, KJI in partnership with USAID Effective Rule of Law (EROL), after many meetings and workshops, designed and functionalized a new database and the web page.

The purpose of develop-

ing new data and the design of the new website is to provide better services to KJI beneficiaries, increasing the transparency and the role of the KJI.

A new database provides more advanced access, greater security and

greater efficiency in generating various reports and reaching the KJI goals. The web and data design can be upgraded in the coming years according to the KJI needs, while it can be easily used by all staff, in Albanian, Serbian and English language.



## 16. COOPERATION WITH DONORS

KJI during 2013 has managed to implement the entire work and training program planned for this period. This achievement was made possible thanks to the cooperation and support of donors.

On November 14, 2013, KJI organized a meeting with donors, with the purpose of establishing better

coordination in developing training activities with international partners who support the implementation of KJI programs.

At this meeting, KJI Director presented a summary of the activities conducted during the period of January to October, highlighting the activities supported by donors, planned activities

until the end of 2013, plans for the future and the need for further support from donors.

Whereas, the table below presents in detail the training and all other activities conducted with the support of international and local partners:

Nr.	International and local partners and Donors/Activities
1.	<p style="text-align: center;"><b>USAID/EROL</b></p> <ul style="list-style-type: none"> <li>▪ Support with expertise in development of different modules from professional and inter-disciplinary area, as well as support with the trainers;</li> <li>▪ Support with projects for development of the new data base and KJI web site ;</li> <li>▪ Support with two new servers followed by licenses for Windows server 2008 and battery;</li> <li>▪ Support in delivery of five trainings with module “ Legal Writing and reasoning”, and support with training materials/papers for the trainers;</li> <li>▪ Support in delivery of a two-day training with module “ Court Management”, and support with training materials/papers for the trainers;</li> <li>▪ Support in delivery of a training with module “ Judicial Ethics”, and support with training materials/papers for the trainers;</li> <li>▪ Support in delivery of a training with module “ Case Management”, and support with training materials/papers for the trainers;</li> <li>▪ Support in delivery of a training with module “ Communication”, and support with training materials/papers for the trainers;</li> <li>▪ Support in delivery of a training with module “Criminal Trials Practice-mock trial”, and support with training materials/papers for the trainers;</li> <li>▪ Support in delivery of a training with module “Civil Trials Practice-mock trial”, and support with training materials/papers for the trainers;</li> <li>▪ Financial Support to the KJI Director for accomplishment of a visit to the Federal Judicial Centre (FJC), for participation of the Director in the 6<sup>th</sup> International Conference for Judicial Training held in Washington D.C. In USA.</li> </ul>
2.	<p style="text-align: center;"><b>UNDP and WSSI PLUS</b></p> <ul style="list-style-type: none"> <li>▪ One day training on: “Novelties of the Obligational Relationship”;</li> <li>▪ Tree day training on: “Law on Domestic Violence – by-laws, cooperation of different legal institutions for protection of domestic violence”.</li> </ul>
3.	<p style="text-align: center;"><b>OSBE</b></p> <p>Preparatory Exam with the observers support;</p> <ul style="list-style-type: none"> <li>▪ Support the implementation of the workshop on identification of the training needs for judges and prosecutors in relation to heavy crimes;</li> <li>▪ Support the organization of a two days training for KJI trainers on: “Logistic Assistance, Planning and Effective Teaching Techniques”;</li> <li>▪ Support the organization of three days training for KJI staff on: “Art of Writing Proposals and Effective Monitoring and Evaluation”;</li> <li>▪ <b>Providing of Special Adviser (as permanent to KJI)</b>, which in addition to providing daily advices for KJI staff and participating in the Managing Board meetings, has also supported with the expertise the development and design of the brochure: “Woman Property Rights”, two, two day training for KJI staff on: “Instructions about the KJI Faculty Handbook on the Training Methodology” “Logistic assistance, Planning and effective teaching techniques”, two training for KJI staff on: “Assessment of the Continuous Program and trainings held Gender Equality, supported by UN Women” and “Art of Writing Proposals and Effective Monitoring and Evaluation”;</li> </ul> <p>OSCE Adviser has assisted in the development of new KJI modules based on issues</p>

	<p>identified in the OSCE reports (LSMS) and provided recommendations for the content of the KJI working program for 2014; Special contribution advisers offered this advice to develop the base of new data and new web site KJI, and the Program for Research and Publications KJI.</p> <p>This advised provided a special contribution on the development of the KJI new database and new web site and to the KJI Program for Research and Publications.</p>
<b>4.</b>	<b>Regional Environmental Center (REC)</b>
	<ul style="list-style-type: none"> <li>▪ Support for conducting a training on: “Law on Environmental Protection”</li> </ul>
<b>5.</b>	<b>US DoJ/OPDAT</b>
	<ul style="list-style-type: none"> <li>▪ Two, one day training on: “Novelties of the Criminal Code and distribution of the Criminal Code to the participants”;</li> <li>▪ Five, one day regional training on: “Novelties of the Criminal Procedural Code and distribution of the Code to the participants”;</li> <li>▪ One day training on: “Law on Extended Competencies for Confiscation of the Proceeds of Crime”;</li> <li>▪ Two day training on: “Building the Trial Advocacy Skills”.</li> </ul>
<b>6.</b>	<b>UK Embassy in Kosovo/RIPA International</b>
	<ul style="list-style-type: none"> <li>▪ Three day training on the Anti-Corruption Module, within the Project for “Strengthening the Anti-Corruption Policies and Integration of Kosovo in EU”;</li> <li>▪ Training for KJI staff on: “Generating the EU Funds”;</li> <li>▪ Training for KJI staff on: “Procurement Law (Procedure, drafting of bidding documents, public opening and assessment)”;</li> <li>▪ Support for study visit and training on: Module – Anti-Corruption, held in London;</li> <li>▪ Two, three day training on: “Improvement of Financial Investigation Quality”;</li> <li>▪ Two day training on: “Confiscation Law, seizing of Assets and Money Laundering” ;</li> <li>▪ Three day training of trainers on: “Financial Investigation, Inter-Agency Work and International Investigation”.</li> </ul>
<b>7.</b>	<b>German Society for International Cooperation (GIZ)</b>
	<ul style="list-style-type: none"> <li>▪ Two, two day training for KJI staff on: “Development of Distance Learning Platform - ILIAS”;</li> <li>▪ Support with the video camera and a software for establishing the module on using the distance learning platform – ILIAS;</li> <li>▪ Two, two day training on: “Administrative Law”.</li> </ul>
<b>8.</b>	<b>German Foundation for International Legal Cooperation (IRZ)</b>
	<ul style="list-style-type: none"> <li>▪ Study visit at the German Judicial Academy – Wustrau, participants, KJI Managing Board members;</li> <li>▪ Establishment of the training program and study visit on EU Law at the European Court of Justice-Luxemburg and at the European Justice Academy (ERA) in Trier of Germany;</li> <li>▪ Establishment of the training program and study visit for the trainers of European Convention on Human Rights at the European Court of Human Rights (ECHR) and at the Council of Europe in Strasburg – France;</li> <li>▪ Four, one day training on criminal and civil field on: “Mediation”;</li> <li>▪ Three day training on: “Mediation”.</li> </ul>

<b>9.</b>	<b>UN Women</b>
	<ul style="list-style-type: none"> <li>▪ Five, two day regional training within the Module: “Gender Equality/International Instruments – Domestic Violence – Main procedural issues and woman rights –property and heritage issues”;</li> <li>▪ Support to the development and publication of the brochure: “Property Rights of Kosovo Woman”;</li> <li>▪ Two, two day training on: “International Crimes with the Sexual and Torture Elements: War Crimes against Humanity and Genocide.</li> </ul>
<b>10.</b>	<b>UNICEF</b>
	<ul style="list-style-type: none"> <li>▪ Support of participants for conducting trainings/study visit in Turkey – KJI trainers – Juvenile Justice field;</li> <li>▪ Two, two day training within the Module: “Juvenile Justice Code and Joint Referring Protocol of the Juvenile Justice Institutions;</li> <li>▪ One day training on: “Juvenile Preparatory Proceedings”;</li> <li>▪ Two day workshop on needs assessment on drafting the program on the field of juvenile justice for the period of 2014-2016.</li> </ul>
<b>11.</b>	<b>Turkey Justice Academy and Turkey Agency for International Development (TIKA)</b>
	<ul style="list-style-type: none"> <li>▪ Financial and professional support in conducting seminars/study visit at the Turkey Justice Academy and other judicial institutions of judges and prosecutors on: “Anti-Corruption and Organized Crime”;</li> <li>▪ Support of KJI staff in conducting Juvenile Justice training at the study visit in Turkey;</li> </ul>
<b>12.</b>	<b>EULEX</b>
	Support with trainers at the training on: “Protected Witnesses”
<b>13.</b>	<b>EU Office in Prishtina/Twinning Program – Strengthening the International Legal Cooperation</b>
	<ul style="list-style-type: none"> <li>▪ Support of five, two day training on: “Strengthening the International Legal Cooperation” for the focal points appointed within courts and prosecution offices;</li> </ul>
<b>14.</b>	<b>Project on Fight against Organized Crime and Strengthening of the Prosecutor Network, Founded by EU and German Government, implemented by GIZ/CILC (IPA)</b>
	<ul style="list-style-type: none"> <li>▪ Support for conducting two day training on: “European Legal Instruments for Cross-Border Cooperation in Organize Crime and Corruption” and “Cross-Border Investigation in Cases of Organized Crime and Corruption”</li> </ul>
<b>15.</b>	<b>USAID/ESTAK</b>
	<ul style="list-style-type: none"> <li>▪ Support in conducting training on: “Tax Legislation and Procedures”</li> </ul>
<b>16.</b>	<b>Project on Regional Cooperation regarding Computer Crime, founded by Eu and KiE (IPA)</b>
	<ul style="list-style-type: none"> <li>▪ Support the participation at the international conference on: “Strategic Priorities of Regional Cooperation against Computer Crime” for trainers and head of KJI staff, within the Kosovo delegation – Dubrovnik, Croatia;</li> <li>▪ Support to the heads of KJI staff in the meeting of Heads of Training Institutions regarding the Cyber Crime and Electronic Evidences conducted in Zagreb-Croatia;</li> <li>▪ Support for participation of head of the KJI staff at the Closing Conference “Strategic Priorities for Regional Cooperation against Computer Crime”, held in Montenegro – Budva;</li> <li>▪ Support the development and translation of the basic Module: Computer Crime and Electronic Evidences” and development of the Manual for electronic evidences.</li> </ul>

<b>17.</b>	<b>European Institute for Public Administration / European Government for Judges and Layers (EIPA)</b>
	<ul style="list-style-type: none"> <li>Support to the implementation of two, two-day workshops on: "EU Judicial cooperation in criminal matters and the impact of EU law into national legislation"</li> </ul>
<b>18.</b>	<b>TAIEX</b>
	<ul style="list-style-type: none"> <li>Support the participation of five judges from the Administrative Department and one KJI member of staff at the two-day Regional Conference held in Skopje on the topic "Migration and Asylum"</li> </ul>
<b>19.</b>	<b>CRDP</b>
	<ul style="list-style-type: none"> <li>Support for conducting a training course on war crimes area: "Access to justice and dealing with the past"</li> </ul>
<b>20.</b>	<b>Kosovo Academy for Public Safety in Vushtrri (AKSP)</b>
	<ul style="list-style-type: none"> <li>Support with the space and staff for providing safety measures for the implementation of the Preparatory Exam for the V generation – Initial Training Program</li> </ul>
<b>21.</b>	<b>EU Project /EC KMOM MPB</b>
	<ul style="list-style-type: none"> <li>Support the implementation of a four-day training on "Legal Instruments, Human Trafficking and International Cooperation"</li> </ul>
<b>22.</b>	<b>CLDP</b>
	<ul style="list-style-type: none"> <li>Support the implementation of a two-day training on: "Judgment of International Commercial Disputes"</li> </ul>
<b>23.</b>	<b>CLE/USAID</b>
	<ul style="list-style-type: none"> <li>Support for conducting of one-day training on: "Enforcement Procedure"</li> <li>Support for conducting one-day training on: "Contract on Loan, Interest and Interest Delays"</li> </ul>
<b>24.</b>	<b>UNHCR</b>
	<ul style="list-style-type: none"> <li>Support for conducting a two-day training on: "Establishment of Refugee International Law and Legislation in Force in Kosovo:"</li> </ul>
<b>25.</b>	<b>WORLD BANK-SIGMA</b>
	<ul style="list-style-type: none"> <li>Support for conducting two-day training on: "Investigation of Fraud and Corruption in Public Procurement"</li> </ul>

# 17. KJI INTERNATIONAL COOPERATION

During 2013, with the support of various international partners, KJI organized a series of activities (visits, training, practical programs) inside and outside Kosovo. The activities organized during this period are presented as following:

## ***17.1 Study Visit at the German Judicial Academy***

In January 2013, KJI Managing Board with the support IRZ (German Foundation for International Legal Cooperation) conducted a study visit in Wustrau, where one part of the German Judicial Academy is located.

The purpose of this visit was

to become familiar with the organizational structure and functioning of the German Judicial Academy, focusing on the structure and content of initial and ongoing trainings, training curriculum, and administration of participants, distance training, evaluation of training, financial and international relations of the Academy.

During the visit, participants held a meeting with the Association of Judges and Prosecutors in Germany where they were welcomed by its president; they also visited the department of initial and continuing training for Berlin and Brandenburg lander. In this meeting were also discussed the organization of

the national exams and initial training on the state level, as well as the organization of continuous training for judges and prosecutors on the state level.



## ***17.2. Strategic Priorities of Regional Cooperation against Computer Crime***

In February 2013, in Dubrovnik, Croatia was conducted a conference on "Strategic Priorities for Regional Cooperation against Computer Crime". This conference was supported by the joint Project of the European Union and the Council of Europe called "Cybercrime @ IPA" were among other participants was also a KJI representative. Purpose of this conference was to strengthen the capacity of criminal institutions for effective cooperation in





combating computer crime. During this conference was approved the "Declaration on Strategic Priorities for Cooperation against Computer Crime".



### ***17.3 Meeting of the Head of Training Institutions regarding Computer Crimes***

Within the framework of cooperation with the project Cybercrime @ IPA, on March 25, 2013 in Zagreb, Croatia, was held a meeting of representatives of judicial training institutions. At this meeting were discussed the steps taken to establish a Pilot Regional Centre for Judicial Training associated with computer crime, establishment of electronic platform, integrating Cybercrime training modules for training curricula and Work Plan for Pilot Center.





During the meeting were presented issues of interest for training to be organized about the fight against cybercrime, the Working Plan of Pilot Center for the period of 2013-2015 was approved, and the participants agreed that judicial training institutions should sign a Memorandum of Understanding to Cooperate in the Operation of the Regional Center for Judicial Training against Cyber Crime.

The meeting was supported by the Joint Project of the European Union and the Council. This meeting was attended by two KJI representatives.

### **17.4 Visit at the Higher Judicial and Prosecutorial Institution of Turkey**

On April 26, 2013, a delegation from the Judicial and Prosecutorial Supreme

Council of Turkey, hosted by the Judicial Council of the Republic of Kosovo, visited the Kosovo Judicial Institute. Purpose of the visit was to get familiar with the KJI activities and to strengthen the relations of both entities of the justice system. During the meeting were discussed issues of judicial training, case law, reforms in the justice system and cooperation with international training institutions, in particular those with the Justice Academy of the Republic of Turkey.

### **17.5 Regional Cooperation on Computer Crimes**

On 29-30 April 2013, in Budva, Montenegro, was conducted a closing conference regarding the Project "Regional Cooperation in Criminal Matters with the focus on strengthening capacities in the fight against computer crime." This conference was supported by the joint project of the European Union and the Council of Europe, "Cybercrime @ IPA". Participants in this conference had the opportunity to assess the achievements of the project and discussed the possibilities of advancing regional cooperation and future steps to be taken in order to ensure sustainability of the project. On this occasion, a Memorandum of Cooperation for the functioning of the Regional Judicial Training Centre in the field of cybercrime was



signed, which established its seat in Zagreb, Croatia. This conference was represented also by KJI members.



### **17.6 Combating Corruption and Organized Crime**

With the support of the Turkish International Development Agency (TIKA), from 1 to 5 April 2013, in Ankara and Istanbul, was implemented a training program where various topics regarding the fight against corruption and organized crime were treated. This activity was conducted by KJI and Justice Academy of Turkey.

Purpose of this program was to exchange experiences about the legal structure and the fight against corruption and organized crime and discussed methods, instruments and challenges in combating these negative phenomena of the societies of the two countries.

Beneficiaries of this program were the chief prosecutors and prosecutors from all levels of Kosovo, senior officials from KJI and KPC and the Kosovo Special Prosecution.



### **17.7 Strengthening of the Cooperation in the field of Refugees Law - Asylum**

On 10-12 April 2013, the Academy of Judges and Prosecutors of the Republic of Macedonia, with the support of TAIEX organized a regional conference on "Migration and Asylum".

Purpose of this conference was to exchange experiences with the purpose of enhancing the knowledge of the law enforcement and administrative authorities who have to decide

in the first instance for asylum, as well as to increase the level of coordination between countries in the region in order to improve training curricula in this field.

This conference was attended by representatives from the region of (Macedonia, Albania, Bosnia and Herzegovina, Croatia, Kosovo, Montenegro and Serbia). Delegation of the Republic of Kosovo was represented by five judges of the administrative department of the Appeal Court, Basic Court and KJI trainers.



## **17.8 Training Program for Court Presidents and Chief Prosecutors**



Within the framework of institutional cooperation between KJI and the Justice Academy of Turkey, a delegation composed by Court Presidents and Chief Prosecutors of the Republic of Kosovo, including the President

of the Supreme Court, the Chief State Prosecutor and senior representatives from KJI, from 09 to 14 September 2013 completed a training program in the institutions of the justice system in Turkey. Focus of this program was to

introduce management experiences of the courts, prosecutors and other justice institutions of the Republic of Turkey, and the possibilities of transmitting their experiences in the judicial system of the Republic of Kosovo.

During this program, participants were welcomed by the leaders of the Constitutional Court, the Justice Academy, Ministry of Justice, the High Council of Judges and Prosecutors, the Presidency of the Court of Cassation, the Office of the General Prosecutor of the Court of Cassation and the National Center of Information Justice System of the Republic of Turkey.

## **17.9 Visit of the Delegation of Judges and Representatives of the Justice Academy of the Republic of Turkey to KJI**

From 30 September to 3 October 2013, with the invitation of KJI, a delegation composed by judges and representatives of the Justice Academy of the Republic of Turkey, conducted a visit in Kosovo.

During this visit, besides KJI, the delegation also paid a visit to the Supreme Court, Kosovo Judicial Council, Kosovo Prosecutorial Council, and Ministry of Justice, where they were hosted by the higher leaders of these institutions.



### **17.10 Sixth International Conference held for the Judicial Training**

On 03 to 07 November 2013, National Center for State Courts (NCSC) and the International Organization for Judicial Training (IOJT) organized the 6th Conference of the International Judicial Training in Washington, DC USA. The topic of this conference was "Enhancement of the Judiciary through Education".

Of 274 participants – leads of training institutions from all over the world, this training was attended also by KJI Director, who had the opportunity to conduct two presentations with the topic: "Institutional independence of a training institution" and "Challenges in coordinating the donor's support"

### **17.11 Visit to the Federal Judicial Center (Washington D.C)**

With the purpose of exchanging the experiences in the field of judicial training, on first of November 2013, with the support of the USAID / EROL, the Director of KJI conducted a visit to the Federal Judicial Center of Washington D.C. In the framework of this visit the KJI Director gained knowledge about the organizational structure and FJC judicial training. Also identified areas in which KJI and FJC will cooperate in the future.

## **18. INTERNSHIP PROGRAM FOR LAW FACULTY OF THE UNIVERSITY OF PRISHTINA**



During 2013, KJI in cooperation with the Center for Career Services provided the opportunity for internships for 10 students of the Law Faculty of the University of Pristina. These students have completed the internship at KJI for a period of three months.

The aim of the project is to provide students the opportunity of practical knowledge within the KJI programs.

# 19. ADMINISTRATION AND FINANCE

The KJI's organizational structure consists also of the Administration and Finance Department. This Department in its mandate includes the areas of administration, information technology, human resources, finance, procurement, logistics and KJI archive. The Department of Administration and Finance is responsible for:

- Drafting and implementing development policies in the administration field,
- Ensures coordination and manages the administrative and financial services regarding the KJI functions,
- Development of a professional,
- efficient, functional and fast delivery service in accordance with the needs and specifications of KJI,
- Planning, designing, reporting, supervision and management of the KJI budget and finance, including donations as well as supervision and control of petty cash expenditures,
- Enforcement of laws and regulations governing the administrative sphere of budget and finance,
- Planning, coordination and management of the KJI procurement activities,
- Enforcement of laws,

regulations and administrative directives related to civil services,

- Planning, monitoring and management of information technology equipment, software programs and systems of telecommunication network owned by KJI,
- Planning, monitoring and managing the KJI assets,
- Providing logistic services including the supply of goods, transport services, facility maintenance and KJI archive.

During 2013 the Administration and Finance Department have conducted the following activities:

## 19.1. Administration

Within the most important activities of the administration for 2013 are included:

- Supporting activities organized by KJI - in order to create adequate conditions for implementing the programs, in terms of administrative, technical and logistics.
- Drafting internal by-laws- with the purpose of adapting the needs presented within the year, guidance for amending and supplementing the internal instruction that ensures an efficient structure of KJI was developed.



- An audit by the General Auditor - OAG audits process was conducted as a regular process during 2013. KJI 2012, Final Audit Report on Financial Statements has resulted positively and the financial statements in all aspects represent a fair and true data (ISSAI 400 Unqualified Opinion).



## 19.2 Human Recourses

During 2013, the total number of approved positions in KJI was 24, two of which were approved by the Budgetary Law for 2013.

The total number of employees during the year was 26; two of them have been a substitute for over a year. From the total number of employees, 73% of them have post-graduate and graduate studies, while 57% of employees are women.

During 2013, several recruitment procedures in order to fill new positions and vacancies have been conducted, and several trainings and workshops for staff, within and outside the KJI were organized.

Staff training and workshops were organized in

collaboration with various donors, with the aim of developing and advancing professional capacities, as following:

- Two, two-day trainings conducted with the aim of advancing the techniques and methodology training through distance learning platform.
- One day training conducted for generating EU funds, with the purpose of enhancing the capacities on this regard and to draft proposals for development and promotion of the KJI activities.
- Two trainings for Public Procurement Law, during which was discussed the respective law, procurement procedures, preparation and drafting of the bidding file, public opening, bid evaluation and

asset management.

- Three workshops for the staff, conducted with the aim of raising the level of leading the management and implementation of efficient and professional activities of KJI.

- Two-day training associated with the art of writing project proposals for donors and monitoring and evaluation plans.

Apart from trainings organized by KJI, some of the staff has also attended training in various fields of KIPA, on topics related to their duties and responsibilities.

---

## 19.3 Information Technology

Within information technology activities conducted during 2013 were as follows:

- Maintain and update servers, web sites, computers, laptops, e-learning platform and other equipment, installing new programs, etc..:
- Information Technology has been supplemented with two new servers, donated by USAID EROL along with two licenses for Windows Server 2008 and battery.
- Development of database and a new web site for KJI with a completely new design and a new structure. Project supported by EROL-UISAID.
- With the purpose of the organization and management of daily activities, has been established a database for covering the training modules, finance, procurement, assets supplies and human resources.
- In addition to support training activities conducted within the e-learning platform and with the purpose of providing video training, GIZ has donated a video camera for recording training and software for creating tutorials for using the distance learning platform.
- From MPA respectively e-government system was provided the attendance work system (SMVP) which will monitor and will generate reports for staff attendance.

## 19.4 Procurement

During 2013, the procurement proceedings are completed entirely as planned for this year, based

on the Law on Public Procurement.

According to the planning annual procurement, in 2013 were implemented 25 procedures and signed 24 - (twenty four) contracts, 13 contracts with lower amount, four (4) medium-value, 6 (six) minimal value and 1 (a) negotiated procedure.

## 19.5 Finance

In the context of financial activities are included all activities regarding planning and managing of the KJI budget and finance, conducted under the Law on Public Finances and other financial legal acts.

In 2012 were prepared the annual financial statement. In these statements were presented the budget report and execution, statements of receipts and payments in cash and disclosure of KJI activity data, economic categories of expenditure including donations.

With the purpose of budget allocations to economic categories according to commitment and expenditures plan for this period, depending on the objectives of the KJI, has been prepared the budget and cash flow for 2012.

KJI Expenditure Mid Term Framework has been prepared for the period 2014-2016, involving strategic objectives and their cost.

The budgetary request for 2014 was prepared and approved by the KJI Managing Board, based on the strategic objectives for this period.

KJI costs are covered by the budget of the Republic of Kosovo as the main source of financial support, as well as from the donor's grants. Most of the donor funds were not flowing through the Treasury Account, with the exception of the project with UNICEF and UN WOMEN.

KJI costs are covered in three main economic categories: Wages and Salaries, Goods and Services and Utilities

The following table reflects the budget and execution of the budget for 2013, including three main categories.

Description	Initial Budget	Transfer of means	Final Budget
Wages and Perdiems	156,923		156,923
Goods and Services	359,166	(3,500)	355,666
Utilities	10,000	3,500	13,500
<b>Total</b>	<b>526,089</b>	<b>0</b>	<b>526,089</b>

**Table 1. 2013, Budgetary Report**

Following table presents the budget execution according to the economic categories.

Description	Alocations	Expenses	Balance	Percentage
Wages and perdiems	156,923	151,568	5,355	96.59%
Goods and Services	355,666	272,265	83,401	76.55%
Utilities	13,500	13,498	2	99.99%
<b>Total</b>	<b>526,089</b>	<b>437,331</b>	<b>88,758</b>	<b>83.13</b>

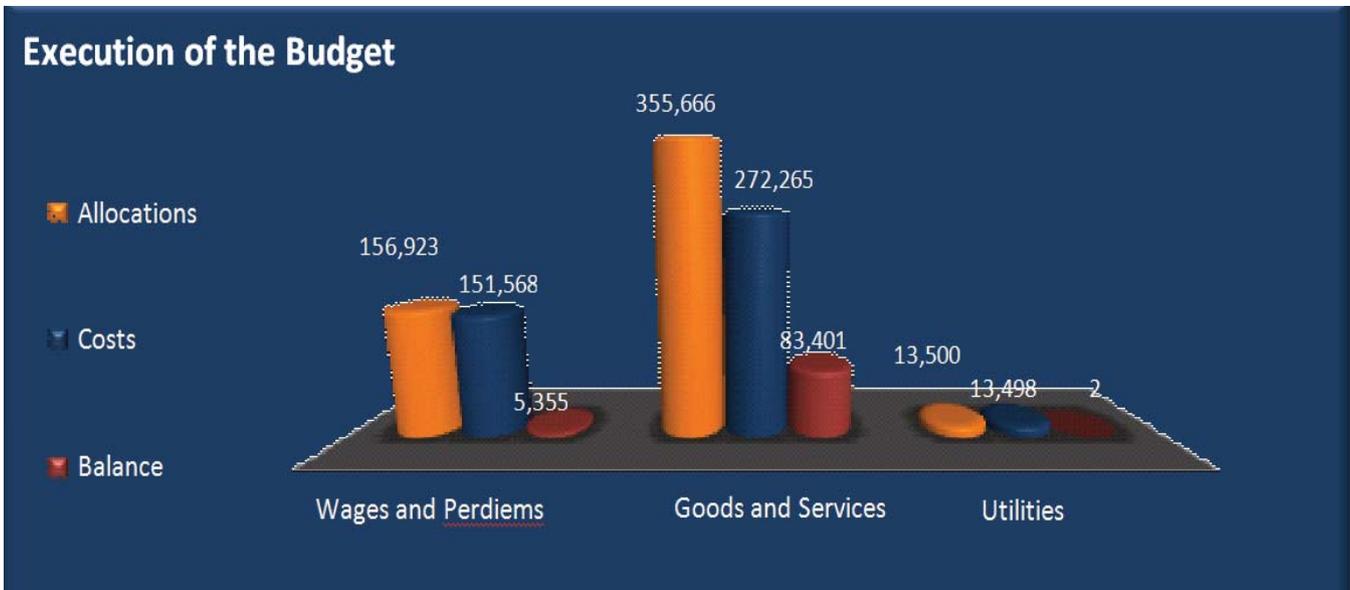
**Table 2. Budget execution for 2013**

83.13%, budget spending according to the table, shows that goods and services line caused the budget under expenditure.

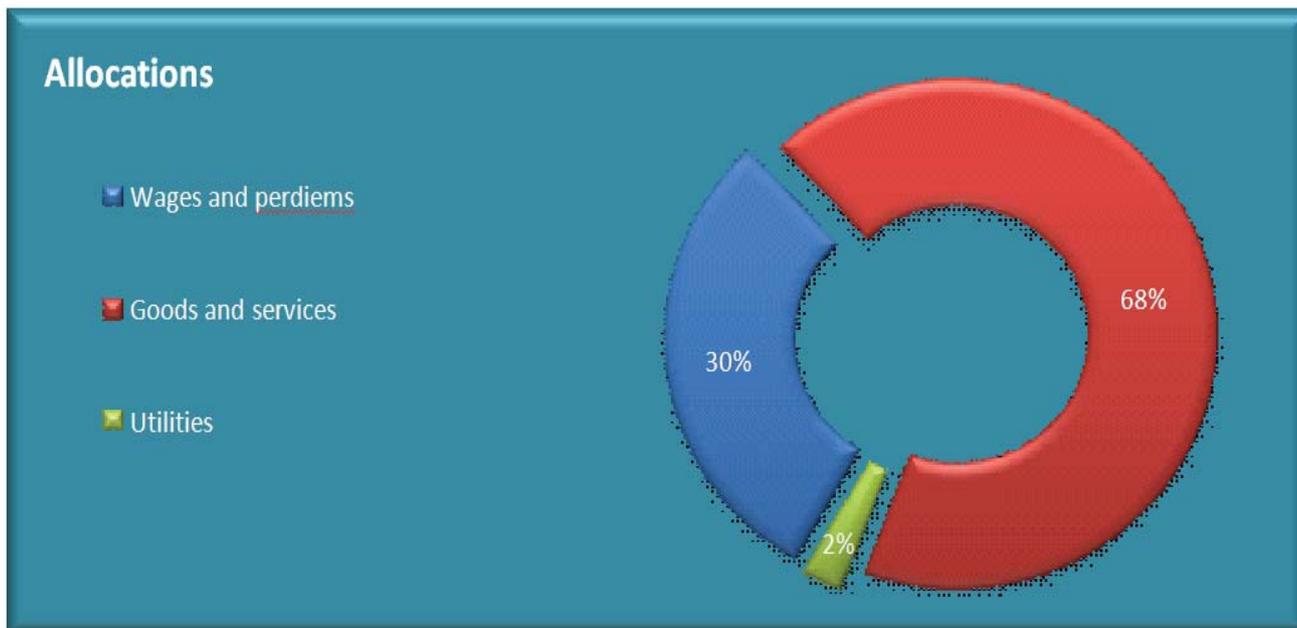
The budget remaining of goods and services comes due to the delay of the Initial Training Program (ITP) for the fifth generation of candidates for judges and prosecutors. ITP has been scheduled to start at the beginning of this year, but the delays in the confirmation of the required number of candidates for judges and prosecutors and the

candidate vetting process caused the prolongation of all processes about the organization of the respective program until December 2013. Prolongation of the training directly reflected the KJI budgetary planning. The remaining of the budget is the budget is the line dedicated for ITP.

Utilities in comparison with last year are larger and therefore during 2013 the transfer of funds from the goods and services in utilities were done, while wages and salaries are fully spent.



**Chart 19. Budget Execution**



**Chart 21. Allocation of Means**

A part of the December expenses will be transferred actual obligation for the 2014 budget, due to its nature of expenses such as utilities, cost of training organized in December, insurance costs, etc.

Referring to Table 2 - budget execution, colored columns in the following chart represent the allocated means, spent means and balance for each category.

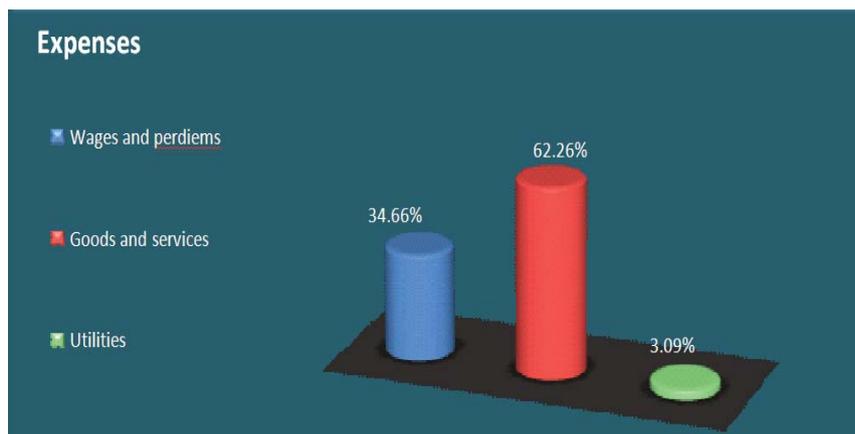
Goods and services category of KJI budget includes the largest amount for allocation of the training services, since trainings are part of this category and are considered as the main costs of KJI.

According to chart 2, goods and services include the largest amount of funds allocated in comparison with the other two

categories. According to this chart it is shown that 68% of the budget is allocated for goods and services, 30% for wages and salaries, and only 2% for the utilities.

Expenditures of the chart 3, represent the accumulation of the means spent by the three economic categories.

Goods and services expenditure category presents the biggest expenses in relation to budget spent because within this category are included training services that considered as key part of the KJI costs. Costs included in this category, 62.26%, with 34.66% salaries, and only 3.09% for utilities.

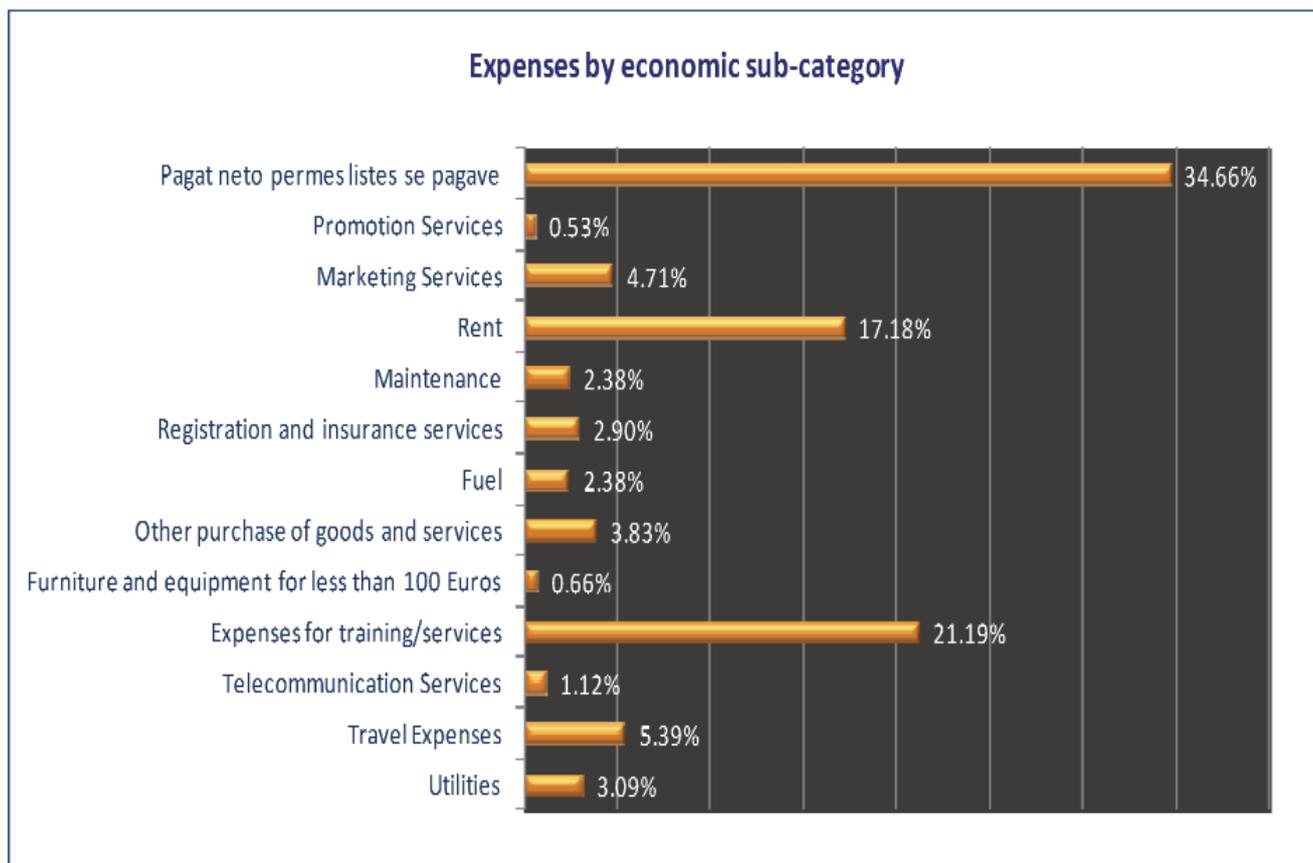


**Chart 20. Expenditure of Means**

<b>Expenses by sub-category</b>				
Expenses january-december 2013				
<b>Account No</b>	<b>Account Name</b>	<b>Expenses</b>	<b>Allocation</b>	<b>Balance</b>
<b>11000</b>	<b>Wages</b>		<b>156,923</b>	
11110	Net payments by list	129,568		
11120	Income tax	7,565		
11130	Employees contribution	7,218		
11140	Employers contribution	7,218		
<b>Total for wages</b>		<b>151,568</b>	<b>156,923</b>	<b>5,355</b>
<b>13000</b>	<b>Goods and Services</b>		<b>355,666</b>	
13140	Travel expenses	23,551		
13300	Telecommunication Services	4,892		
13400	Expenses for training services	92,682		
13500	Furniture and equipment for less than 10	2,875		
13600	Other purchase of goods and services	16,733		
13700	Fuel	10,395		
13950	Registration and insurance services	12,687		
14000	Maintenance	10,423		
14110	Rent	75,115		
14200	Marketing Services	20,582		
14300	Promotion Services	2,328		
<b>Total for goods and services</b>		<b>272,265</b>	<b>355,666</b>	<b>83,401</b>
<b>11140</b>	<b>Utilities</b>		<b>13,500</b>	
13230	Waste	1,117		
13210	Electricity	7,792		
13250	Phone expenses	4,047		
13220	Water supply	543		
<b>Total for utilities</b>		<b>13,498</b>	<b>13,500</b>	<b>2</b>
<b>Total</b>		<b>437,332</b>	<b>526,089</b>	<b>88,757</b>

**Table 3.** Expenditures for the economic category and sub-categories

Besides the expenditures within the economic categories, table 3 expresses the cost information for each subcategory created by economic growth.



**Chart 22.** *Expenditures according to economic sub-categories*

Chart 4, presented the expenditure of funds for salaries and utilities as well as for each sub-category of goods and services in relation to the total budget. Within the net wages of staff, including salaries and allowances of Board members as well as taxes and contributions to this category, within the goods and services are included training services with the highest percentage of 21:19% of the budget, while the expenditures with the lowest proportion of the budget are costs represented by 0.53%.

All payments conducted from funds allocated from the budget of the Republic of Kosovo for KJI are recorded in Financial Information System (Free Balance) and on the KJI Financial Database.

Besides this short report for this financial year, the annual financial statements have been prepared also.

### 19.6 Donor Financial Support

Even during 2013, KJI has submitted a support from many donors such as USAID, UNDP, EU (office in Pristina), Twinning project and EULER II, GIZ, CDI, UN WOMEN, UNICEF, CLARD, OSCE, Embassy DoJ SHBA-ve/US Embassy of Great Britain, the Council of Europe, the Turkish International Development Agency (TIKA) and

the Turkish Academy of Justice, the UNHCR, the International Red Cross (ICRC) and the European Institute for Public Administration / European Centre for Judges and Lawyer (EIPA)

The following tables presents the donor grants that flow through the Treasury' and managed by KJI. All transactions were conducted through donations recorded in the Balance, SIMFK

Expenses january - december 2013				
Account No.	Account Name	Expenses	Allocation	Balance
<b>UNICEF</b>				
13000	Goods and services	-	1,763	
13400	Expenses for training services	656	-	
13600	Other purchases of goods and services	1,107	-	
<b>Total</b>		<b>1,763</b>	<b>1,763</b>	<b>-</b>

**Table 4 - UNICEF Donation**

UNICEF donations were transferred from the last year, therefore, this donation was not carried out this year, and Expenditure of these funds was fully accomplished according to the plan.

Expenses january - december 2013				
Account No.	Account Name	Expenses	Allocation	Balance
<b>UNWOMEN</b>				
13000	Goods and services	-	24,148	
13100	Travel expenses	4,376	-	
13400	Expenses for training services	10,591	-	
13600	Other purchases of goods and services	1,135	-	
13700	Fuel	370	-	
14200	Marketing services	7,396	-	
<b>Total</b>		<b>23,868</b>	<b>24,148</b>	<b>280</b>

**Table 5- UNICEF Donation**

Within UNWOMEN donation are also included donations transferred from the previous year together with the revenues. The remainder will be spent over the next year.

The following table presents the support of other key donors to KJI. According to the information received by the donors, these funds are managed by themselves.

Managed by Donators	
Donator's name	Expenses
U.S. Embassy	18901.13
UNHCR	150.8
Unicef	7116.6
GIZ	112000
<b>Total donations</b>	<b>138,169</b>

**Table 11.**  
*Donation  
managed by  
the donors*

<sup>3</sup> Table 11 presents the donation in euro currency converted according to exchange rate of December 2013.

## Annex I – 2013 CTP Training Activities

Month	No	Topic	Duration	Field	Financing
January	1	Position of the Minor Offence Judges according to the new judicial structure	1 day	Minor Offence	KJI
	2	Environmental Protection Law	2 days	Criminal	KJI/REC
February	3	Court competencies within the meaning of Law on Courts	1 day	Special	KJI
	4	Verification of the property based on the joint contribution of spouses	1 day	Civil	KJI
	5	Module: Gender Equality – International Instruments, Domestic Violence and Property Issues, Gjilan region	2 days	Special	KJI/UN Women
	6	Legal obligation on alimony and child entrustment	1 day	Civil	KJI
	7	Contracts – conditions for their conclusion and the effects	1 day	Civil	KJI
	8	Competences of the prosecution offices in terms of the Law on State Prosecution Office	1 day	Special	KJI
	9	Legal Writing and Reasoning – for Appeal Judges	2 days	Special	KJI/EROL
	10	Module: Heavy Crimes	2 days	Penal	KJI
	11	Module: Court Management	2 days	Special	KJI/EROL
	12	Module: Gender Equality – International Instruments, Domestic Violence and Property Issues, - Peja region	2 days	Special	IGJK/UN Women
	13	The importance of changes in the Law on Contested Procedure	1 day	Civil	KJI
March	14	Proof and Objection of Motherhood and Fatherhood	1 day	Civil	KJI
	15	Preemptive right of acquisition and preemption	1 day	Civil	KJI
	16	Privatization	1 day	Civil	KJI

	17	Covert and technical measures of investigation and surveillance	1 day	Criminal	KJI
	18	Adoption	1 day	Civil	KJI
	19	Module: Fight against Corruption	1 day	Criminal	KJI
	20	Module: Gender Equality – International Instruments, Domestic Violence and Property Issues, - Mitrovica region	2 days	Special	KJI/UN Women
	21	Criminal liability of natural persons	1 day	Criminal	KJI
	22	Claim Insurance	1 day	Civil	KJI
	23	Protected Witnesses appearance before the Court	1 day	Criminal	KJI/EULEX
	24	Negotiation of the Plea Bargaining Agreement	2 days	Criminal	KJI
	25	Legal Writing and Reasoning of the Judicial Decisions-for the Supreme Court Judges	1 day	Special	KJI /EROL
	26	Law on Public Peace and Order	1 day	Minor Offence	KJI
	27	Cross-border Investigations, organized crime and Corruption	2 days	Criminal	KJI /GIZ
<b>April</b>	28	Pre-criminal proceedings and investigation	1 day	Criminal	KJI
	29	Compensation of damage	1 day	Civil	KJI
	30	Judicial Ethics	1 day	In general	KJI
	31	Impact of the EU Law into National Law	2 day	EU Law	KJI/EIPA
	32	Remedies in the criminal procedure	1 day	Criminal	IGJK
	33	Criminal liability of legal persons	1 day	Criminal	KJI
	34	Module – European Convention for the Protection of Human Rights and Fundamental Freedoms	1 day	KEDNJ	KJI/
	35	Novelties of the Code of Criminal Procedure	1 day	Criminal	KJI

	36	Procedure regarding the obstruction to possession	1 day	Civil	KJI
	37	Trial Advocacy Skills	2 day	Criminal-Special	KJI/US DoJ
	38	Law on protection from domestic violence, by-laws, Prishtina and Mitrovica region	1 day	Special	KJI/UNDP
	39	Law on Extended Competences for the Confiscation of the Property Acquired through a Criminal Offence	1 day	Criminal	KJI/US DoJ
	40	Novelties of the Criminal Procedural Code	1 day	Criminal	KJI
	41	The procedure and competences to decide regarding the expropriation	1 day	Civil	KJI
<b>May</b>	42	Novelties of the Criminal Procedural Code	1 day	Criminal	KJI
	43	Novelties of the Criminal Procedural Code	1 day	Criminal	IGJK
	44	International Legal Cooperation in Criminal Matters-for focal points	2 days	Criminal-Special	KJI/ Twinning
	45	Module – European Convention for the Protection of Human Rights and Fundamental Freedoms	1 day	ECHR	KJI/
	46	Servitudes- real and personal	1 day	Civil	KJI
	47	Novelties of the Criminal Procedural Code	1 day	Criminal	KJI
	48	Challenges and novelties of the Obligational Relationship	1 day	Civil	KJI
	49	War Crimes-The Right to Justice and dealing with the Past in Kosovo	1 day	Criminal	KJI /CRDP
	50	Module: Inheritance Law	2 day	Civil	KJI
	51	International Legal Cooperation in Criminal Matters-for focal points	2 day	Criminal-Special	KJI / Twinning
	52	Criminal acts against life and body	1 day	Criminal	KJI
	53	Novelties of the Criminal Procedural Code	1 day	Criminal	KJI

	54	Legal writing and reasoning – for Basic Court Judges – Prishtina and Mitrovica region	1 day	Special	KJI /EROL
	55	Legal writing and reasoning – for Basic Court Judges - Gjilan and Ferizaj region	1 day	Special	KJI /EROL
	56	Continuation and termination of the parental right	1 day	Civil	KJI
	57	Means of evidence and collection of evidence	1 day	Civil	KJI
	58	Judicial Cooperation in Criminal Matters of EU, Institutional Processes and issues relating to this field	2 day	EU Law	KJI /EIPA
	59	Novelties of the Criminal Procedural Code	1 day	Criminal	KJI
<b>June</b>	60	Novelties of the Criminal Procedural Code	1 day	Criminal	KJI
	61	Collaboration in the commission of the criminal offence	1 day	Criminal	KJI
	62	Novelties of the Criminal Procedural Code	1 day	Criminal	KJI
	63	European Legal Instruments for Cross-Border Cooperation in cases of Organized Crime and Corruption	1 day	Criminal	KJI /GIZ
	64	Novelties of the Criminal Procedural Code	1 day	Criminal	KJI
	65	Module: Corruption	1 day	Criminal	KJI
	66	Acquisition of property based on construction on foreign estate and prescription	1 day	Civil	KJI
	67	Novelties of the Criminal Procedural Code	1 day	Criminal	KJI
	68	Module: Cyber Crime and Electronic Evidences	2 days	Criminal	KJI
	69	Road Traffic Accidents	1 day	Minor Offence	KJI
	70	Legal writing and reasoning – for Basic Court Judges - Peja, Prizren and Gjakova region	1 day	Special	KJI /EROL

	71	Trafficking with Human Beings – Legal Instruments and International Cooperation	4 days	Criminal	KJI /KE KMOM MPB
	72	Criminal acts against voting rights	1 day	Criminal	KJI
	73	Litispence and Intermediaries	1 day	Criminal	KJI
	74	Trial Advocacy Skills	2 days	Criminal-Special	KJI/US DoJ
	75	Mediation in Criminal and Civil Cases	2 days	Criminal Civil	KJI /IRZ
<b>July</b>	76	Law on protection against domestic violence –by-laws	1 day	Special	KJI /UNDP WSSI Plus
	77	Mediation in Civil Cases	1 day	Civil-Special	KJI /IRZ
	78	Mediation in Civil Cases	1 day	Civil-Special	KJI /IRZ
	79	Law on protection against domestic violence –by-laws	1 day	Special	KJI /UNDP WSSI Plus
	80	Improving the quality of the financial investigations	3 days	Criminal	KJI /RIPA
	81	Enforcement of judicial decisions	1 day	Criminal	KJI
	82	Mediation in Criminal Cases	1 day	Criminal-Special	KJI /IRZ
	83	Mediation in Criminal Cases	1 day	Criminal-Special	KJI /IRZ
	84	Adjudication of International Commercial Disputes	2 days	Civil	KJI /CLDP
	85	International Legal Cooperation in Criminal Matters	2 days	Criminal	KJI / Twinning
	86	Improving the quality of the financial investigations	3 days	Criminal	KJI /RIPA
	87	Law on confiscation, Asset Seizing of Assets and Money Laundering	2 days	Criminal	KJI /RIPA
<b>September</b>	88	International Legal Cooperation in Criminal Matters	2 days	Criminal	KJI / Twinning
	89	Punishments and measurement of punishments	1 day	Criminal	KJI
	90	International Legal Cooperation in Criminal Matters	2 days	Criminal	KJI / Twinning
	91	Human Rights and Gender Equality, Property Inheritance Issues	2 days	Special	KJI / UN Women

	92	Human Rights and Gender Equality, Property Inheritance Issues	2 days	Special	KJI / UN Women
	93	Means to ensure the enforcement of the contract (real and personal)	1 day	Civil	KJI
<b>October</b>	94	Asylum and Establishment of the Refugee Statute – International Standards and Applicable Laws in Kosovo”	2 days	Administration	KJI / UNHCR
	95	Tax Evasion and Money Laundering	1 days	Criminal	KJI
	96	Juvenile Justice – Mediation	1 day	Criminal	KJI / UNICEF
	97	Contract on permanent retention	1 day	Civil	KJI
	98	Trial Advocacy Skills	2 days	Special	KJI
	99	Fraud and Corruption investigation of Public Procurement	2 days	Criminal	KJI / World Bank
	100	International Legal Cooperation in Criminal Matters	2 days	Criminal	KJI / Twinning
	101	Criminal Procedure in Cases of Mentally incompetent Perpetrators	1 day	Criminal	KJI
<b>November</b>	102	War Crimes-Sexual Violence	2 days	Criminal	KJI / UN Women
	103	War Crimes-Sexual Violence	2 days	Criminal	KJI / UN Women
	104	Ruling and its Reasoning	1 day	Minor Offence	KJI
	105	Corruption	1 day	Criminal	KJI
	106	Constitutional Court- the Effect of its Decisions	1 day	Constitutional	KJI
	107	Module: Cyber Crime	1 day	Criminal	KJI
	108	Economic and Financial Crimes	1 day	Criminal	KJI / Twinning
<b>December</b>	109	Loan Contract, interest, interest delay	1 day	Civil	KJI
	110	Statute of limitation on decision enforcement	1 day	Criminal	KJI
	111	ion and measures for ensuring the presence of the defendant in the trial	1 day	Criminal	KJI
	112	Enforcement Procedure - the effects of the new law	1 day	Civil	KJI

**Annex II – Training Activities -TPP 2013**

Month	No	Topic	Duration	Field	Financing
January	1	Novelties of the Criminal Code- Prizren region	1 day	Criminal	KJI/US DoJ
	2	Novelties of the Criminal Code –Gjilan region	1 day	Criminal	KJI /US DoJ
	3	Module: Juvenile Justice Code	2 days	Criminal	KJI / UNICEF
	4	Competencies of the Appeal Prosecutors	2 days	Special	KJI
	5	Novelties of the Law on Obligatory Relationship	1 day	Civil	KJI
February	6	Law on Contested Procedure	1 day	Civil	KJI
	7	Novelties of the Criminal Procedural Code – Prishtina region	1 day	Criminal	KJI /US DoJ
	8	Competencies of the Appeal Prosecutors	1 day	Special	KJI
	9	Novelties of the Criminal Procedural Code – Prizren region	1 day	Criminal	KJI/US DoJ
	10	Module: Commercial Trade Law	1 day	Civil	KJI
	11	Module: Administrative Law	2 days	Administrati on	KJI /GIZ
	12	Module: Juvenile Justice Code	2 days	Criminal	KJI / UNICEF
	13	Novelties of the Criminal Procedural Code – Mitrovica region	1 day	Criminal	KJI /US DoJ
March	14	Novelties of the Criminal Procedural Code- Gjilan and Ferizaj region	1 day	Criminal	KJI/US DoJ
	15	Novelties of the Criminal Procedural Code -Peja and Gjakova region	1 day	Criminal	KJI /US DoJ
	16	Module: Commercial and Trade Law	1 day	Civil	KJI
	17	Module: Juvenile Justice Code	2 days	Criminal	KJI/ UNICEF
	18	Tax Legislation and Procedures	1 day	Criminal	KJI/ ESTAK
April	19	Module: Case Management	1 day	Special	KJI/EROL
	20	Module: commercial Law – Protection of Consumer Rights	1 day	Civil	KJI

	21	Module: Legal Writing and Reasoning of Appeal Court Judges	1 day	Special	KJI/ EROL cc
<b>May</b>	22	Module: Communication	1 day	Criminal	KJI/ EROL
	23	Module: Trial Case Law	1 day	Special	KJI/EROL
<b>June</b>	24	Module: Minor Offence Procedure	1 day	Minor Offence	KJI
<b>September</b>	25	Administrative Law	2 days	Administrative Law	KJI/GIZ
<b>October</b>	26	Informative Technology	1 day	Special	KJI
	27	Organized Crime	1 day	Criminal	KJI
	28	Juvenile Preparatory Procedure	1 days	Juvenile Preparatory Procedure	KJI/ UNICEF
<b>November</b>	29	Mock Trial	1 day	Civil	KJI/EROL
<b>December</b>	30	Building of Trial Advocacy Skills according to NITA program	3 days	Special	KJI
	31	Media and Public Communication	3 days	Special	KJI/OSBE

### Annex III – List of the Training Modules of the Initial Training

<b>Module No.</b>	<b>ITP 2013/2014</b>
<b>PHASE I</b>	
1.	Kosovo Criminal Code – General Part
2.	Kosovo Criminal Code – Special Part
3.	Criminal Procedural Code (introductory review)
4.	Constitutional Law
5.	Organization of the Judicial and Prosecutorial System
6.	Case Management
7.	Submission and Communication of the Decisions and Delivery of the Request

8.	International Legal Cooperation in Criminal Matters
9.	Legal Writing and Reasoning
10.	Juvenile Justice Code
11.	ECHR-Human Rights Legislation
12.	Professional Ethics
13.	EU Law
14.	Plea Bargaining Agreement
15.	Judicial Hearing
16.	Submission of the Information during the Investigation Phase (Covert Investigation Measures of Surveillance and Observation)
17.	Mediation
18.	Prevention of the Liberty and Ensuring the Presence of the Defendant during the Trial Procedure of the
19.	Detention on Remand
20.	Defendant during the Criminal Procedure
21.	Criminal Offences of the Official Corruption and against the Official Duty
22.	Witnesses and Injured Parties in the Criminal Procedure

## PHASE II

1.	Civil Law
2.	Contested Procedure – Part One
3.	Contested Procedure – Part Two
4.	Property Law
5.	Law on Obligation
6.	Commercial Law
7.	Commencement of the Formal Investigation and Criminal Procedure

<b>8.</b>	Evidences during the Investigation Process
<b>9.</b>	Indictment, Trial Proceedings
<b>10.</b>	Role of the Prosecutor during the Trial
<b>11.</b>	Compilation of the Legal Remedies by the Prosecutor
<b>12.</b>	State Prosecutor according to CPCK
<b>13.</b>	Crime Scene and Forensics
<b>14.</b>	Non-Contested Procedure
<b>15.</b>	Enforcement Procedure
<b>16.</b>	Family Law
<b>17.</b>	Administrative Law
<b>18.</b>	Labor Law
<b>19.</b>	Inheritance Law
<b>20.</b>	Minor Offence
<b>21.</b>	Expertise and Analysis
<b>22.</b>	Control and Confiscation
<b>23.</b>	Special Procedures according to CPCK
<b>24.</b>	Heavy Crimes (Trafficking of Human Beings, Money Laundering, Cyber Crime)
<b>25.</b>	Enhancing the Social Skills of Judges and Prosecutors
<b>26.</b>	Proofs
<b>27.</b>	Judgments and Legal Remedies
<b>28.</b>	Administration of the Criminal Proceedings
<b>29.</b>	Procedural Costs and Property Claims
<b>30.</b>	Cross-Border Investigation
<b>31.</b>	Avoidance and Criminal Prosecution
<b>32.</b>	Minutes
<b>33.</b>	Criminal Report

**Annex IV – Training Activities for other Professionals of the Justice System - 2013**

<b>Month</b>	<b>No.</b>	<b>Topic</b>	<b>Duration</b>	<b>Beneficiaries</b>	<b>Financing</b>
<b>June</b>	1	Role of the Professional Associates in the Judicial System –General Aspects	1 day	Professional Associates	KJI
<b>July</b>	2	Procedure and Enforcement Acts toward Monetary Items	1 day	Enforcement Officers	KJI
<b>October</b>	3	Procedure and Enforcement Acts toward Movable and Immovable Property	1 day	Enforcement Officers	KJI /CLE
	4	Training on Kosovo Criminal Code	1 day	Professional Associates	KJI
	5	Civil Procedure	1 day	Professional Associates	KJI